



AGENDA

City Council / ★ Redevelopment Successor Agency Joint Meeting

Council Chamber, Chowchilla City Hall
130 S. 2nd Street, Chowchilla, CA 93610

Tuesday, January 27, 2026

Closed Session: 3:00 p.m. | Open Session: 4:00 p.m.

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting in the kiosk just outside of City Hall, 130 S. Second St., Chowchilla, CA 93610.

The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 102, at least 4 days prior to a regular meeting 1 day for a special meeting.

California Levine Act Statement:

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any Chowchilla City Council Member from participating in any action related to a license, permit, contract, or entitlement for use application if he or she receives any political contributions totaling more than \$500 within the previous twelve months, and for twelve months following the date of a final decision, from the business/board or applicant.

The Levine Act also requires a member of the Chowchilla City Council who has received such a contribution to disclose the contribution on the record of the proceeding.

CALL TO ORDER/ROLL CALL

Mayor: Kelly Smith

Mayor Pro Tem: Jeff Troost

Council Members: Waseem Ahmed, Ray Barragan, John Chavez

City staff and contract employees present will be recorded in the minutes.

CONSIDERATION OF APPROVAL OF AGENDA Additions and/or Deletions:

PUBLIC ADDRESS – CLOSED SESSION

CLOSED SESSION – 3:00 PM

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: Police Chief

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d) (1)

Name of Case: Chowchilla Real Estate Holdings, LLC v. City of Chowchilla, Madera Superior Court Case No. MCV090718

OPEN SESSION – 4:00 PM

CLOSED SESSION REPORT:

PLEDGE OF ALLEGIANCE

INVOCATION:**PRESENTATIONS/WORKSHOP - Section 1**

- 1.1 State Resolution Presentations to Officer Barrantes Family on behalf of Senator Anna Caballero's and Assemblywoman Esmeralda Soria's and Assemblyman David Tangipa's Offices**
- 1.2 Proclamation – Recognizing January as National Mentoring Month Honoring Big Brothers Big Sisters of Central California**

PUBLIC ADDRESS

This time is reserved for members of the audience to address the City Council on items of interest that are **not** on the agenda and that are within the subject matter jurisdiction of the Council.

It is recommended that speakers limit their comments to **no more than 3 minutes** each, and it is requested that no comments be made during this period on items on the Agenda. Speakers are not allowed to cede their public comment time.

Members of the public who are joining the meeting via Zoom and would like to address the Council on items on the agenda should **follow the policy on page 4 of this agenda packet**.

The Council is prohibited by law from taking any action on matters discussed that are not on the agenda. No adverse conclusions should be drawn if the Council does not respond to public comment at this time.

COUNCIL AND STAFF VERBAL REPORTS – Section 2

- 2.1 COUNCIL VERBAL REPORTS**
Legislative, Collaborative Agency, Ad Hoc
- 2.2 STAFF VERBAL REPORTS**

CONSENT CALENDAR – Section 3

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

- 3.1 Approval of the January 13, 2026 Special City Council Meeting Minutes (McClendon)**
- 3.2 Consideration and Acceptance of the December 2025 Financials Report (Seeto)**
- 3.3 a) Consideration and Adoption of a City Council Resolution Approving the Annual Recognized Obligation Payment Schedule for the Period from July 1, 2026 Through June 30, 2027 on Behalf of the Successor Agency of the Chowchilla Redevelopment Agency; and**

★ b) Consideration and Adoption of a Redevelopment Successor Agency Resolution Approving the Annual Recognized Obligation Payment Schedule for the Period from July 1, 2026 Through June 30, 2027 (Seeto)
- 3.4 Consideration and Acceptance of the Quarterly Fee Waiver (Seeto)**
- 3.5 Informational Item – Quarterly Project Management Update (McClendon)**
- 3.6 Consideration and Acceptance of the Quarterly Financial Investment Report (Seeto)**

PUBLIC HEARINGS – Section 4

- 4.1 Consideration and Adoption of a City Council Resolution Amending the Master Fee Schedule to Add Recreation Class and Program Fees (Wisener)**

DEFERRED BUSINESS – Section 5

- 5.1 Request for Council Direction Regarding Preliminary Design and Cost Estimates for Potential Dog Park on 1st and Colusa (Roman)**

NEW BUSINESS – Section 6

- 6.1 City Council Reorganization – Election of the Mayor Pro Tem (McClendon)**
- 6.2 Discussion and Direction Regarding the State Route 233 Roundabout Project (Pruett)**

ANNOUNCEMENTS – Section 7

FEB 10 CITY COUNCIL MEETING, COUNCIL CHAMBERS, 4PM
FEB 16 PRESIDENTS DAY, CITY OFFICES CLOSED
FEB 18 PLANNING COMMISSION MEETING, COUNCIL CHAMBERS, 5PM

ADJOURNMENT

I, Joann McClendon, CMC, City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at Chowchilla City Hall, 130 S 2nd Street, Chowchilla, CA, and made available for public review on this 23rd day of January, 2026 at or before 4:00 pm.



Joann McClendon, CMC, City Clerk

ZOOM LOGIN INSTRUCTIONS

Use the following URL to start Zoom:

<https://us06web.zoom.us/j/81330613636?pwd=xD8AN6YuClc90rKI9XbMtuY0iYPkKa.1>

Passcode: **120 978**

To participate by phone:

Dial 1-669-444-9171

Webinar ID: **813 3061 3636**

Passcode: **120 978**

Staff highly recommends that participants log into Zoom 15 minutes before the meeting begins to perform an audio check and ensure they have an optimal internet connection.

Options to participate / view / listen to the meeting:

- If you wish to speak on an item using the Zoom platform on your computer/laptop or smartphone, please use the “raise hand” icon, and you will be unmuted when it is your turn to speak. Please provide your name when unmuted. You can address the Council for up to 3 minutes.
- If you are calling into the meeting only (no camera/video) and wish to comment, press *9 to “raise your hand” and *6 to unmute yourself.



MINUTES

Special City Council Meeting

Council Chamber, Chowchilla City Hall
130 S. Second Street, Chowchilla, CA 93610

Tuesday, January 13, 2026

Open Session: 4:30 p.m.

Item 3.1

[CLICK HERE
TO RETURN TO
THE AGENDA](#)

CALL TO ORDER/ROLL CALL

Mayor: Kelly Smith

Mayor Pro Tem: Jeff Troost

Council Members: Waseem Ahmed, Ray Barragan, John Chavez

City staff and contract employees present: City Administrator Rod Pruett, City Attorney Michael Prentice, Police Chief Jeff Palmer, Fire Chief Fred Gaumnitz, Public Works Deputy Director Joe Roman, Community & Economic Development Director Denise Munoz, Finance Director Daniel Seeto, Director of Recreation & Community Engagement Stacy Wisener, IT System Administrator Kurt Wlodarczyk, City Clerk Joann McClendon, Deputy City Clerk Vanessa Galvez-Escobar

CONSIDERATION OF APPROVAL OF AGENDA Additions and/or Deletions: None

OPEN SESSION – 4:30 PM

PLEDGE OF ALLEGIANCE

INVOCATION: Pastor Pruitt

PRESENTATIONS/WORKSHOP - Section 1

1.1 Proclamation – Human Trafficking Awareness Month

PUBLIC ADDRESS

Vanessa Barraza: Provided legislative updates, shared available state resources, and proposed monthly mobile office hours at City Hall.

Representative Nathan A. from PG&E announced a 3–5% decrease in residential electric and gas rates and expressed continued partnership with the City.

Dale Thomas: Addressed the Council regarding the former County library building at 621 W. Robertson Blvd., and urged the Council to reconsider demolition of the building.

COUNCIL AND STAFF VERBAL REPORTS – Section 2

2.1 COUNCIL VERBAL REPORTS

Legislative, Collaborative Agency, Ad Hoc

Mayor Pro Tem Troost reported, I attended the January meeting of the Community Action Partnership of Madera County (CAPMC). I also attended the grand opening and ribbon cutting for Madera Auto Center, as well as the ribbon cutting for AutoZone today. I want to sincerely thank both businesses for choosing Chowchilla. I congratulate them both and truly appreciate the jobs

they are bringing to our community. It is wonderful to see new businesses opening, creating local employment opportunities, and contributing much-needed revenue to our city.

Council Member Ahmed I also had the opportunity to attend both the AutoZone and Madera Auto Center events. It was great to see the reopening of the dealership and the vehicle building. This provides additional opportunities for local employment, which is always a positive for our residents.

Mayor Smith reported his attendance to both openings and additionally, Mayor attended the Task Force meeting last Tuesday along with City Administrator Mr. Pruett.

2.2 STAFF VERBAL REPORTS

Police Chief Palmer reported, before beginning my report, I would like to highlight a significant medical event that occurred in early December. A patient being transported to CRMC was diverted to Madera Community Hospital for life-saving stabilization before continuing transport. Had Madera Community Hospital not been open, that individual likely would not be here today. This highlights the importance of the hospital's reopening and its impact on our community. Over the past two weeks, the Police Department responded to 1,528 calls for service, with 898 proactive contacts, resulting in: 30 misdemeanor arrests, 4 felony arrests, 40 citations, 32 code enforcement-related calls. I also sent out the year-end crime statistics comparing January of last year to January of this year, focusing on quality-of-life indicators. The results are very positive:

- Officer proactivity increased by 12%
- Homicides remained at zero
- Residential burglaries decreased by 30%
- Vehicle burglaries decreased by 66%
- Vehicle theft decreased by 65%
- Vandalism decreased by 93%
- Petty theft decreased by 25%
- These reductions are significant, and I commend our officers for their hard work and dedication.

Lastly, I would like to remind the community that due to the wet winter, weed growth is already increasing. Code Enforcement has begun identifying properties and issuing notices. Property owners are encouraged to begin maintenance now to avoid enforcement action. Fire Chief Joe can expand further on this.

Fire Chief Gaumnitz reported, During the month of December, the Fire Department responded to 121 calls, with over 500 individual responses by our volunteer team and full-time staff. We currently have two captains working different shifts and anticipate filling our third captain position soon, which will allow us to operate three shifts (A, B, and C) with a fire engine staffed 24/7. For the year: 1,133 total incidents, over 600 EMS calls, approximately 500 fire-related calls. This aligns with national averages. Our volunteers responded to over 5,000 individual calls, and their dedication is truly appreciated. Response times: EMS: 2 minutes, 58 seconds. Fire: 4 minutes, 11 seconds. Both are under National Fire Protection Association (NFPA) standards, which is outstanding for a combination department. A huge thank you to our volunteers and staff for their commitment.

Deputy Director of Public Works Roman reported, Public Works has been busy with a wide range of projects.

- Met with Caltrans regarding conflicts along Robertson Boulevard, including fire hydrants, water valves, and manholes. A site meeting is planned for next week to address mitigation.
- The Kings Avenue ADA Pedestrian Project continues to make good progress. While construction has caused some temporary inconvenience, staff and contractors are working closely with residents and businesses to address concerns.
- The 24½ Pavement Rehabilitation Project experienced weather-related delays but is expected to reopen by Friday, barring unforeseen issues. Temporary reflective markers will be installed until striping can be completed.
- Christmas decorations have been removed from streetlight poles.
- The Veterans Park tree is scheduled for removal tomorrow now that ground conditions allow equipment access.
- Parks staff continues leaf cleanup and routine maintenance as weather permits.
- Street crews are actively repairing potholes throughout the city, including Avenue 14.
- Weed abatement has begun, including road shoulders, alleyways, freeway entrances, and exits. Spot treatments will continue as needed.

Community & Economic Development Director Munoz reported, Staff attended the grand openings and ribbon cuttings for Madera Auto Center and AutoZone, and we thank them for their investment in Chowchilla. Upcoming and recent business activity includes:

- One Up Smog – Opening February 6 (24727 Robertson)
- South Solar Cleaning – Opened January 5
- Burke Construction – Opened January 5
- Joe's Glass & Tint – Opening February (235 Robertson)
- Mark IV Metal Products – Grand Opening January 30
- Alpha Pharmacy – Open
- Chowchilla Pharmacy – Opening soon (318 Robertson)
- Main Pharmacy – Mid-February opening (413 Robertson)

Director of Recreation & Community Engagement Wisener reported, Staff continues program planning, community outreach, and recreational services. Park and facility reservations are ongoing. Dates are being secured for city events throughout the year. A new Zumba fitness program will be launched, offering three classes per week. Staff is considering holding a ribbon cutting in early February for the newly completed concession stand. IT staff continues work on the City camera projects. Ongoing support is being provided to city staff for IT-related needs and issues. Implementation of new project tracking software is underway to improve efficiency and reporting to City Council.

City Clerk McClendon reported, Transit staff is purchasing two gas vehicles using residual funds and an additional gas van before funding sunsets. Form 700 notices have been notified via email that their filings are due by April 1.

City Administrator Pruett reported, Staff met with consultants regarding the CFD refunding and coordinated outreach efforts. Staff attended the regional Task Force meeting, which included a demonstration of emerging robotic technology with potential law enforcement and behavioral health applications. Discussions have begun with EDC partners regarding Opportunity Zones, which are set to expire at the end of the year. Staff is working proactively to monitor changes and

identify ways to preserve eligibility where possible. Rezoning updates are underway to better align current zoning with land use, particularly in the downtown area for mixed-use development. These updates will go before the Planning Commission and then City Council. A Public Works Water Supervisor candidate has accepted an offer and is anticipated to start in early March. Grant activity: T-Mobile Grant (\$50,000) for pickleball courts (submitted), BUILD Grant for a roundabout (in progress), CDBG Grant for the Kings Avenue storm drain project (in progress).

CONSENT CALENDAR – Section 3

- 3.1 Approval of the December 9, 2025 Regular City Council Meeting Minutes (McClendon)**
- 3.2 Approval of the December 9, 2025 Special City Council Meeting Minutes (McClendon)**
- 3.3 Consideration and Acceptance of the December 2025 Check Register Report (Seeto)**
- 3.4 Consideration and Acceptance of the November Financials Report (Seeto)**
- 3.5 Consideration and Adoption of a City Council Resolution Approving the Master Agreement Between the Madera County Transportation Commission and the City of Chowchilla for the Fiscal Year 2024/2025 Allocation of Regional Surface Transportation Program (RSTP) Exchange Funding and Authorizing City Administrator or Designee to Sign Necessary Claim Forms to Obtain Future Funding (Roman)**

Motion by Mayor Pro Tem Troost, Seconded by Council Member to Approve the Consent Calendar as Presented. Motion passed unanimously by roll call vote.

PUBLIC HEARINGS – Section 4**DEFERRED BUSINESS – Section 5****NEW BUSINESS – Section 6**

- 6.1 Consideration of Collaborative Agency Appointments Made by the Mayor (McClendon)**

Motion by Mayor Smith, Seconded by Council Member Ahmed to Approve keeping the Same Appointments as Last Year. Motion passed unanimously by roll call vote.

- 6.2 Consideration and Adoption of a City Council Resolution Accepting Improvements and Authorizing Filing of the Notice of Completion for Orchard View Final Map No. 22-0010 (Roman)**

Motion by Mayor Pro Tem Troost, Seconded by Council Member Chavez to Approve City Council Resolution #02-26, Accepting Improvements and Authorizing Filing of the Notice of Completion for Orchard View Final Map No. 22-0010. Motion passed unanimously by roll call vote.

ANNOUNCEMENTS – Section 7

JAN 19	MARTIN LUTHER KING JR. DAY, CITY OFFICES CLOSED
JAN 21	PLANNING COMMISSION MEETING, COUNCIL CHAMBERS, 5PM
JAN 24	CHAMBER AWARDS DINNER, PORTUGUESE HALL, 5PM

JAN 27

CITY COUNCIL MEETING, COUNCIL CHAMBERS, 4PM

ADJOURNMENT

Mayor Smith Adjourned the December 9, 22025 Chowchilla City Council Meeting at 5:12 p.m.

ATTEST:

APPROVED:

Joann McClendon, CMC, City Clerk

Mayor Kelly Smith



REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: Consent

SUBJECT: **Consideration of Monthly Financial Statements**

PREPARED BY: Daniel Seeto, Finance Director

ATTACHMENTS: December 2025 Budget vs Actual and Balance Sheet

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

Approve the December 2025 Financial Statements shown in the attachment.

BACKGROUND:

Staff provides Council with monthly financial information as an ongoing financial status update.

REASON FOR RECOMMENDATION:

The monthly financial statements consist of a Budget vs Actual and a Balance Sheet for the General Fund. The Budget vs Actual shows the current Month (Period Activity) and current Year (Fiscal Activity) Revenues and Expenses by Department in summary form compared to the current year Original and Current budgets. The Balance Sheet shows the Assets, Liabilities and Fund Balance at the time the report is generated. This provides an overview of cash, amounts owed to the City, amounts the City owes and the fund balance at a specific point in time.

The financial statements are being presented as an overview of the City's finances and are not meant to be a comprehensive in-depth review. As a reference to compare to the percent remaining column in the report, the percentage of the year remaining 50.00%.

If the percent remaining column for Revenues is **higher** than the above-mentioned percentage, that is an unfavorable variance and should be explained if significant. If the percent remaining column for Expenses is **lower** than the above-mentioned percentage, that is an unfavorable variance and should be explained if significant.

If there are questions regarding the actual amounts or budget vs actual variances, please forward your questions to Finance with enough time before the meeting for staff to research them.

FISCAL IMPACT: **Revenues**

General Administration- The City's largest budgeted revenue sources are Property tax and VLF (50%), Sales Tax (25%), and overhead allocations (20%). Property tax and VLF are only received twice a year, typically in February and May. The first payment will be reflected in the January 2026 financial statements. The City is teetered - which means we do not have to worry about delinquencies, because the County

pays the City and then goes after the delinquencies themselves. Sales tax payments can lag a month or two behind. Through the financial statements presented the sales tax payments reflect through October. The overhead allocations are amortized quarterly based on budget, then reconciled to actual at June 30.

Police Department- Budgeted revenue is from school reimbursements for SRO service, which we have received. Also, the budget has a \$750k Transfer-in from Measure N for the RIMS Software, recruitment and retention of employees, communications upgrade, evidence storage and fleet/upfitting costs.

Fire Department- This revenue is for fines/penalties and fire inspection fees that are completed throughout the year.

Community & Economic Development- This will fluctuate as building permits are pulled. The City budgeted for the following projects like Rancho Calera, Solar Permits and various other projects within the City. The City still has other miscellaneous permits for other items that are happening as well.

Parks and Facilities- The revenues are for overhead allocations from the LLMD that happen at the end of the year.

Community Relations- Revenues are from sports program reimbursements, park pavilion rentals and donations.

Expenses

General Services- Actual expenses appear to be in-line with budgeted projections as a whole.

Police Department- Actual expenses appear to be in-line with budgeted projections as a whole.

Fire Department- Actual expenses appear to be in-line with budgeted projections as a whole.

Community Relations- Actual expenses appear to be in-line with budgeted projections as a whole.

ALTERNATIVES:

Pull the item for further discussion.

ACTIONS FOLLOWING APPROVAL:

None.



Chowchilla, CA

Budget Report Group Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Dept: 1600 - General Administration						
Revenue	10,697,699.00	10,697,699.00	7,828.72	1,120,843.51	-9,576,855.49	89.52%
Expense	427,896.00	427,896.00	12,674.38	47,266.71	380,629.29	88.95%
Dept: 1600 - General Administration Surplus (Deficit):	10,269,803.00	10,269,803.00	-4,845.66	1,073,576.80	-9,196,226.20	89.55%
Dept: 1605 - City Council						
Revenue	3,500.00	3,500.00	2,653.00	3,932.80	432.80	12.37%
Expense	121,911.00	121,911.00	11,192.03	34,079.34	87,831.66	72.05%
Dept: 1605 - City Council Surplus (Deficit):	-118,411.00	-118,411.00	-8,539.03	-30,146.54	88,264.46	74.54%
Dept: 1610 - City Clerk						
Expense	291,900.00	291,900.00	22,558.45	177,796.79	114,103.21	39.09%
Dept: 1610 - City Clerk Total:	291,900.00	291,900.00	22,558.45	177,796.79	114,103.21	39.09%
Dept: 1615 - City Attorney						
Expense	275,000.00	275,000.00	0.00	33,697.74	241,302.26	87.75%
Dept: 1615 - City Attorney Total:	275,000.00	275,000.00	0.00	33,697.74	241,302.26	87.75%
Dept: 1705 - General Services						
Revenue	0.00	0.00	4,709.47	4,935.97	4,935.97	0.00%
Expense	2,247,814.00	2,263,984.00	106,414.09	1,178,495.36	1,085,488.64	47.95%
Dept: 1705 - General Services Surplus (Deficit):	-2,247,814.00	-2,263,984.00	-101,704.62	-1,173,559.39	1,090,424.61	48.16%
Dept: 1710 - City Administration						
Expense	456,703.00	456,703.00	28,560.07	185,864.33	270,838.67	59.30%
Dept: 1710 - City Administration Total:	456,703.00	456,703.00	28,560.07	185,864.33	270,838.67	59.30%
Dept: 1712 - City Property - Rents						
Revenue	162,846.00	162,846.00	8,326.54	87,571.90	-75,274.10	46.22%
Expense	53,445.00	53,445.00	3,970.86	22,487.02	30,957.98	57.92%
Dept: 1712 - City Property - Rents Surplus (Deficit):	109,401.00	109,401.00	4,355.68	65,084.88	-44,316.12	40.51%
Dept: 1720 - Finance Department						
Revenue	8,200.00	8,200.00	305.00	2,858.00	-5,342.00	65.15%
Expense	977,847.00	977,847.00	65,497.51	456,242.30	521,604.70	53.34%
Dept: 1720 - Finance Department Surplus (Deficit):	-969,647.00	-969,647.00	-65,192.51	-453,384.30	516,262.70	53.24%
Dept: 2610 - Police Department						
Revenue	1,049,432.00	1,117,826.00	23,484.20	276,918.92	-840,907.08	75.23%
Expense	5,224,437.00	5,601,619.00	279,168.72	2,884,399.42	2,717,219.58	48.51%
Dept: 2610 - Police Department Surplus (Deficit):	-4,175,005.00	-4,483,793.00	-255,684.52	-2,607,480.50	1,876,312.50	41.85%
Dept: 2615 - Police - Mad Net						
Revenue	193,300.00	193,300.00	0.00	0.00	-193,300.00	100.00%
Expense	303,692.00	303,692.00	3,172.51	3,172.51	300,519.49	98.96%
Dept: 2615 - Police - Mad Net Surplus (Deficit):	-110,392.00	-110,392.00	-3,172.51	-3,172.51	107,219.49	97.13%
Dept: 2705 - Fire Department						
Revenue	5,500.00	14,224.00	281.40	10,618.13	-3,605.87	25.35%
Expense	517,716.00	528,798.00	26,652.53	238,004.08	290,793.92	54.99%
Dept: 2705 - Fire Department Surplus (Deficit):	-512,216.00	-514,574.00	-26,371.13	-227,385.95	287,188.05	55.81%
Dept: 4705 - Community & Economic Development						
Revenue	739,134.00	739,134.00	57,868.64	426,767.57	-312,366.43	42.26%
Expense	1,180,198.00	1,170,198.00	76,690.94	470,512.34	699,685.66	59.79%
Dept: 4705 - Community & Economic Development Surplus (Deficit):	-441,064.00	-431,064.00	-18,822.30	-43,744.77	387,319.23	89.85%
Dept: 6610 - Community Pool (OLD)						
Revenue	2,000.00	3,600.00	0.00	3,628.00	28.00	0.78%
Expense	24,956.00	24,956.00	0.00	15,793.59	9,162.41	36.71%

Budget Report
For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Dept: 6610 - Community Pool (OLD) Surplus (Deficit):	-22,956.00	-21,356.00	0.00	-12,165.59	9,190.41	43.03%
Dept: 6615 - Senior Services						
Expense	47,902.00	50,902.00	313.24	6,022.12	44,879.88	88.17%
Dept: 6615 - Senior Services Total:	47,902.00	50,902.00	313.24	6,022.12	44,879.88	88.17%
Dept: 6620 - Parks & Facilities						
Revenue	79,597.00	79,597.00	0.00	20,226.50	-59,370.50	74.59%
Expense	1,337,779.00	1,423,863.00	46,477.71	451,963.31	971,899.69	68.26%
Dept: 6620 - Parks & Facilities Surplus (Deficit):	-1,258,182.00	-1,344,266.00	-46,477.71	-431,736.81	912,529.19	67.88%
Dept: 6625 - Community Relations						
Revenue	24,408.00	24,408.00	10,969.57	15,394.77	-9,013.23	36.93%
Expense	276,435.00	296,275.00	22,347.51	162,595.72	133,679.28	45.12%
Dept: 6625 - Community Relations Surplus (Deficit):	-252,027.00	-271,867.00	-11,377.94	-147,200.95	124,666.05	45.86%
Report Surplus (Deficit):	-800,015.00	-1,224,655.00	-589,264.01	-4,394,696.61	-3,170,041.61	-258.85%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Fund	-800,015.00	-1,224,655.00	-589,264.01	-4,394,696.61	-3,170,041.61
Report Surplus (Deficit):	-800,015.00	-1,224,655.00	-589,264.01	-4,394,696.61	-3,170,041.61



Chowchilla, CA

Balance Sheet

Account Summary

As Of 12/31/2025

Account	Name	Balance
Fund: 100 - General Fund		
Assets		
100-0100-0201	Petty Cash	500.00
100-0100-0202	Pre-Paid Postage Account	1,586.78
100-0100-0206	Cash Drawer	1,700.00
100-0100-0219	Lease Receivable	93,823.58
100-0100-0224	A/R MODULE ONLY RECEIVABLES	191,340.74
100-0100-0226	Advance to Other Funds	294,135.64
100-0100-0227	Liens Receivables General Fund	163,247.43
100-0100-0229	A/R Business License	-28.00
100-0100-0230	Accounts Receivable-Utilities	30.00
100-0100-0244	Deposit for Sec. 125	1,278.90
100-0100-0291	Prepaid Expenses	13,362.75
100-0100-1900	Claim On Cash	7,117,466.32
	Total Assets:	7,878,444.14
		<u>7,878,444.14</u>
Liability		
100-0200-0422	Bonds for Work-Refundable	2,000.00
100-0200-0480	Deferred Revenue	171,554.67
100-0200-0482	Unavailable Lease Revenue	50,823.48
100-0200-0499	Payroll Correction	-46.83
100-0200-2901	Accounts Payable Pending	95,660.28
	Total Liability:	319,991.60
Equity		
100-0300-0601	Fund Balance	10,741,575.82
100-0300-0604	Reserve for Contingencies	910,223.00
100-0300-0605	Designated for Prepaid Items	239.50
100-0300-0611	Reserve for L/T A/R	294,135.64
100-0300-0615	SB1186	6,975.19
	Total Beginning Equity:	11,953,149.15
Total Revenue		1,973,696.07
Total Expense		6,368,392.68
Revenues Over/Under Expenses		-4,394,696.61
	Total Equity and Current Surplus (Deficit):	7,558,452.54
		Total Liabilities, Equity and Current Surplus (Deficit): <u>7,878,444.14</u>



REPORT TO THE CITY COUNCIL & REDEVELOPMENT SUCCESSOR AGENCY

Meeting of: January 27, 2026

AGENDA SECTION: Consent

SUBJECT: Consideration of a Resolution Approving the Annual Recognized Obligation Payment Schedule 26/27 for the period from July 1, 2026 – June 30, 2027 for the Successor Agency of the Chowchilla Redevelopment Agency

PREPARED BY: Abigail Zurita, Fiscal Manager
Daniel Seeto, Finance Director

ATTACHMENTS: Resolutions, 26/27 ROPS

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

That the City Council adopts the resolution(s) for Recognized Obligation Payment Schedule (ROPS) for period of July 1, 2026 thru June 30, 2027.

BACKGROUND:

In accordance with AB 1484 which was enacted to clarify the intent of ABx1 26, the law that dissolved all redevelopment agencies, the Successor Agency (City of Chowchilla) is required to adopt a Recognized Obligation Payment Schedule (ROPS) each year for the Successor Agency's fiscal operations for the following fiscal year. The Department of Finance allows for one amendment of the annual ROPS which is due no later than October 1st of every year.

The ROPS packet, designated as ROPS 26/27, includes the estimated obligations and expenditures spreadsheet, the report of cash balances and a summary page. The deadline for submitting this form to the California State Department of Finance is February 1, 2026. Upon submitting to the Department of Finance, the information is subject to a review period to a maximum of 45 days.

REASON FOR RECOMMENDATION:

To meet requirements of Department of Finance Assembly Bill 1484.

FISCAL IMPACT:

None.

ACTIONS FOLLOWING APPROVAL:

Sign and return to Finance for submission to Department of Finance.

COUNCIL RESOLUTION # XX-26

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA,
CALIFORNIA APPROVING THE ANNUAL RECOGNIZED OBLIGATION PAYMENT
SCHEDULE FOR THE PERIOD FROM JULY 1, 2026 – JUNE 30, 2027, ON BEHALF
OF THE SUCCESSOR AGENCY OF THE CHOWCHILLA REDEVELOPMENT
AGENCY**

WHEREAS, the City of Chowchilla designated itself to be the Successor Agency of the Chowchilla Redevelopment Agency in accordance with AB x1 26; and,

WHEREAS, the legislation enacted under AB x1 26 and clarified under AB 1484 requires the Successor Agency to adopt the Annual Recognized Obligation Payment Schedule (ROPS 26/27) covering the 12-month period from July 1, 2026 – June 30, 2027; and,

WHEREAS, the City Council, as the Successor Agency, has considered the proposed ROPS for the period of July 1, 2026 – June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds, determines and declares the following:

1. The above recitals are true and correct.
2. The Recognized Obligation Payment Schedule (ROPS 26/27) for the period of July 1, 2026 – June 30, 2027, is hereby approved and accepted.
3. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 27th day of January, 2026 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Kelly Smith

ATTEST:

Joann McClendon, CMC
City Clerk

REDEVELOPMENT SUCCESSOR AGENCY RESOLUTION # XX-26

**RESOLUTION OF THE REDEVELOPMENT SUCCESSOR AGENCY OF THE CITY
OF CHOWCHILLA, CALIFORNIA APPROVING THE ANNUAL RECOGNIZED
OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD FROM JULY 1, 2026 –
JUNE 30, 2027, ON BEHALF OF THE SUCCESSOR AGENCY OF THE
CHOWCHILLA REDEVELOPMENT AGENCY**

WHEREAS, the City of Chowchilla designated itself to be the Successor Agency of the Chowchilla Redevelopment Agency in accordance with AB x1 26; and,

WHEREAS, the legislation enacted under AB x1 26 and clarified under AB 1484 requires the Successor Agency to adopt the Annual Recognized Obligation Payment Schedule (ROPS 26/27) covering the 12-month period from July 1, 2026 – June 30, 2027; and,

WHEREAS, the City Council, as the Successor Agency, has considered the proposed ROPS for the period of July 1, 2026 – June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED that the Redevelopment Successor Agency of the City of Chowchilla hereby finds, determines and declares the following:

1. The above recitals are true and correct.
2. The Recognized Obligation Payment Schedule (ROPS 26/27) for the period of July 1, 2026 – June 30, 2027, is hereby approved and accepted.
3. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the Redevelopment Successor Agency of the City of Chowchilla this 27th day of January, 2026 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Board Chair Kelly Smith

ATTEST:

Joann McClendon, CMC
Board Clerk

RESOLUTION NO COB 26-03

**RESOLUTION OF THE COUNTYWIDE OVERSIGHT BOARD, MADERA
COUNTY APPROVING ANNUAL RECOGNIZED OBLIGATION PAYMENT
SCHEDULE FOR THE PERIOD FROM JULY 1, 2026 – JUNE 30, 2027, ON
BEHALF OF THE SUCCESSOR AGENCY OF THE CHOWCHILLA
REDEVELOPMENT AGENCY**

WHEREAS, Health and Safety Code Section 34169(o)(1) requires the
Successor Agency submit to the Department of Finance an oversight board-
approved ROPS no later than February 1 each year; and,

WHEREAS, the City of Chowchilla designated itself to be the Successor
Agency of the Chowchilla Redevelopment Agency in accordance with AB x1 26;
and,

WHEREAS, the legislation enacted under AB x1 26 and clarified under AB
1484 requires the Madera Countywide Oversight Board to adopt the Annual
Recognized Obligation Payment Schedule (ROPS 26/27) covering the 12-month
period from July 1, 2026 – June 30, 2027; and,

**NOW THEREFORE, THE COUNTYWIDE OVERSIGHT BOARD, MADERA
COUNTY, CALIFORNIA**, does hereby resolve, find and order as follows:

1. The above recitals are true and correct.
2. The Recognized Obligation Payment Schedule (ROPS 26/27) for the
period of July 1, 2026 – June 30, 2027, is hereby approved and
accepted.
3. This resolution is effective immediately upon adoption.

CERTIFIED COPY

PASSED AND ADOPTED by the Countywide Oversight Board to the Successor Agency to the former Madera Redevelopment Agency of Madera County this 15th day of January 2026, by the following vote:

AYES: Board Members Manfredi, Poythress, Schofield, and Protzman.

NOES: None.

ABSTAIN: None.

ABSENT: Board Members Evans and Horal.


Stell Manfredi, Chairperson

ATTEST:


Claudia Mendoza, Recording Secretary

CERTIFIED COPY

Recognized Obligation Payment Schedule (ROPS 26-27) - Summary
Filed for the July 1, 2026 through June 30, 2027 Period

Successor Agency: Chowchilla

County: Madera

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	26-27A Total (July - December)	26-27B Total (January - June)	ROPS 26-27 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ 528,856	\$ -	\$ 528,856
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	528,856	-	528,856
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ -	\$ -	\$ -
F RPTTF	-	-	-
G Administrative RPTTF	-	-	-
H Current Period Enforceable Obligations (A+E)	\$ 528,856	\$ -	\$ 528,856

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Stell Manfredi

Chairperson

Name

Title

Stell Manfredi 1/16/2026
Signature Date

CERTIFIED COPY

Chowchilla
Recognized Obligation Payment Schedule (ROPS 26-27) - ROPS Detail
July 1, 2026 through June 30, 2027

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 26-27 Total	ROPS 26-27A (Jul - Dec)					26-27A Total	ROPS 26-27B (Jan - Jun)					26-27B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$3,946,000		\$528,856	\$-	\$-	\$528,856	\$-	\$-	\$528,856	\$-	\$-	\$-	\$-	\$-	\$-
13	BOND TRUSTEE FEES	Fees	12/01/2005	02/28/2038	US BANK	ANNUAL BOND TRUST ACCOUNT MTCE FEES	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
14	ANNUAL BOND DISCLOSURE REPORTING	Fees	03/01/2007	01/15/2039	NBS	ANNUAL BOND DISCLOSURE REPORTING FEES	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
17	ANNUAL FINANCIAL AUDITS	Miscellaneous	02/08/2010	06/30/2028	PRICE, PAIGE / OTHERS	FEE FOR ON-GOING AUDIT OF SUCCESSOR AGY	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
29	SA ADMIN ALLOWANCE	Admin Costs	01/01/2010	12/31/2039	SA left payee empty	SA EMPLOYEE & ADMINISTRATIVE COST	1	126,000	N	\$126,000	-	-	126,000	-	-	\$126,000	-	-	-	-	-	\$-
35	2016 Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	09/01/2016	08/01/2036	US BANK	ANNUAL P&I PAYMENTS		3,820,000	N	\$402,856	-	-	402,856	-	-	\$402,856	-	-	-	-	-	\$-

CERTIFIED COPY

Chowchilla
Recognized Obligation Payment Schedule (ROPS 26-27) - Report of Cash Balances
July 1, 2023 through June 30, 2024
 (Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
	ROPS 23-24 Cash Balances (07/01/23 - 06/30/24)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/23) RPTTF amount should exclude "A" period distribution amount.			-	-	(88,987)	
2	Revenue/Income (Actual 06/30/24) RPTTF amount should tie to the ROPS 23-24 total distribution from the County Auditor-Controller				1,133,811	531,005	
3	Expenditures for ROPS 23-24 Enforceable Obligations (Actual 06/30/24)					508,407	
4	Retention of Available Cash Balance (Actual 06/30/24) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)			-	1,133,811	(1,555)	
5	ROPS 23-24 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 23-24 PPA form submitted to the CAC		No entry required				
6	Ending Actual Available Cash Balance (06/30/24) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$(64,834)	

CERTIFIED COPY

<div>Chowchilla</div> <div>Recognized Obligation Payment Schedule (ROPS 26-27) - Notes</div> <div>July 1, 2026 through June 30, 2027</div>	
Item #	Notes/Comments
13	
14	
17	
29	
35	

CERTIFIED COPY

STATE OF CALIFORNIA)
COUNTY OF MADERA)
CITY OF MADERA)

I, Claudia Mendoza, Recording Secretary for the Successor Agency of the City of Madera, California, acting as Recording Secretary to the Countywide Oversight Board Madera County, do hereby certify that Resolution No. COB 26-03 was duly adopted by the Countywide Oversight Board of Madera County at a regular meeting thereof held on the 15th day of January 2026 by the following vote:

AYES: Board Members Manfredi, Poythress, Schofield, and Protzman.

NOES: None.

ABSTAIN: None.

ABSENT: Board Members Evans and Horal.

Date: January 20, 2026



Claudia Mendoza, Recording Secretary
Countywide Oversight Board for Madera County



REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: Consent

SUBJECT: Consideration of Quarterly Waiver Report

PREPARED BY: Rod Pruett, City Administrator

ATTACHMENTS: Detail of Waivers Issued

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

Approve the Quarterly Waivers Report for October 2025 through December 2025.

BACKGROUND:

Council approved the City Administrator to have the authority to waive penalties, interest, fees, liens..etc up to \$10,000. It was requested that a quarterly report be presented that summarized the transaction the City Administrator granted under this authority.

REASON FOR RECOMMENDATION:

This report is a summary of the waivers that were issued and is an element of transparency for the Council and the public. These waivers are issued on a case by case basis and will fluctuate from quarter to quarter. This is a tool for the Council to evaluate the use and effectiveness of the program.

FISCAL IMPACT:

There was one waiver issued this quarter for a total of \$87 Please see the attached spreadsheet for the detail.

ALTERNATIVES:

Pull the item for further discussion.

ACTIONS FOLLOWING APPROVAL:

None.

CITY COUNCIL REPORT ON WAIVERS PER RESOLUTION 83-19
QUARTER 10/1/2025-12/31/2025

Date	Entity/Person	Address	Account or Lien #	Type	Amount	Justification
10/15/2025	The Sand Trap Bar & Grill	19 Clubhouse Dr.	BL 08842	PENALTY	\$ 87.00	One-time waiver for being late- discrepancy on Service type billed
TOTAL FEES WAIVED					\$ 87.00	

CITY OF CHOWCHILLA CALIFORNIA



Item 3.5

[CLICK HERE
TO RETURN TO
THE AGENDA](#)

REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: Consent

SUBJECT: Informational Item – Excel Project Management Program (PMP) Update

PREPARED BY: Vanessa Galvez-Escobar, Deputy City Clerk

APPROVED BY: Joann McClendon, City Clerk

ATTACHMENTS: Excel Project Management Program City Council Departmental Spreadsheets

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☐

RECOMMENDATION:

Informational item only.

BACKGROUND:

The City Council has requested that staff bring back the Project Management Program (PMP) reports on a quarterly basis for follow-up and review. Below you will find a quick review of ongoing items, in progress, or on hold. The last report was brought to the Council on October 14, 2025.

City Staff emailed each department their project list to update for the dates between October and December 2025.

Smart Sheets

Quarterly: October - December
2025

Department: Administration

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Human Resource		HR Manager Trinette Martinez reports to City Administrator Rod Pruett and most updates will be from the City Administrator. As the City Clerk, however, and per our municipal code, I will still manage claims against the City, accept subpoenas, and have agreed to continuing to manage insurance for City fleet and property.				
		Consideration and Adoption of a City Council Resolution Adopting the Revised Transit Services Drug and Alcohol Testing Policy (McClendon)				
		Consideration and Adoption of a City Council Resolution Adopting the Revised Transit Services Drug and Alcohol Testing Policy (McClendon)	Motion by Mayor Pro Tem Ahmed, Seconded by Council Member Barragan to Approve the Consent Calendar as Presented. Motion passed by roll call vote.		On Going	
Municipal Code	12/2024	Consideration and Adoption of an Ordinance Amending Chapter 3.13 to the Chowchilla Municipal Code Reenacting and Imposing the Existing Public Safety Transactions and Use Tax to be Administered by the State Department of Tax and Fee Administration (Lerner)	Motion by Council Member Troost, Seconded by Mayor Pro Tem Ahmed to Approve City Council Ordinance #523-24, Amending Chapter 3.13 to the Chowchilla Municipal Code Reenacting and Imposing the Existing Public Safety Transactions and Use Tax to be Administered by the State Department of Tax and Fee Administration. Motion passed by roll call vote.	Agenda Minutes	On Going	
Events						
City Administrator Mr. Pruett						
Other		Matt Traber (County CAO) and I met with Pioneer Energy to discuss the results of the Survey <input type="checkbox"/> Survey supported moving forward <input type="checkbox"/> They want us to approve resolutions of intent to join the JPA at our 11/25/25 Council Meeting <input type="checkbox"/> Still have an “off ramp” up until March 2026		Weekly Report 11/1/2025		

Smart Sheets

Quarterly: October - December 2025

Department: Public Works

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
ADHOC: Wastewater Treatment Plant					On Hold	
ADHOC: Park Fields					In Progress	
Fairmead WWTP Project (2016)	4/2024	State Water Resources Control Board anticipates funding agreement by August 2024. High Speed Rail anticipates reimbursement agreement prior to State's.			In Progress	
Well 15						
	11/2024	Consideration and Adoption of a City Council Resolution Awarding a Contract to VM Lyles Company for Civic Center and Well 15 Generator Improvements Project in the amount of \$1,190,560.00 and Authorizing the City Administrator or Designee to Execute All Related Documents Thereto and Amending the Fiscal Year 2024/25 City Budget (Rogers)			In Progress	
Well 16	12/24	Consideration and Adoption of a City Council Resolution Awarding the Contract for Well No. 16 Improvements to Alliance Construction Solutions, Inc. in the Amount of \$924,300, Authorizing the City Administrator or Designee to Execute Related Documents, and Amending the Fiscal Year 2024/25 City Budget (Rogers)			In Progress	
	1/2025	Drilling ongoing.				
Bridge Preventative Maintenance Project	11/2024	Consideration and Adoption of a City Council Resolution Awarding a Contract to Cornerstone Structural Engineering Group, Inc. for the Bridge Preventative Maintenance Project in the amount of \$37,300.00 and Authorizing the City Administrator or Designee to Execute All Related Documents Thereto (Rogers)	Motion by Council Member Troost, Seconded by Mayor Pro Tem Ahmed to Approve City Council Resolution #61-24, Awarding a Contract to Cornerstone Structural Engineering Group, Inc. for the Bridge Preventative Maintenance Project in the amount of \$37,300.00 and Authorizing the City Administrator or Designee to Execute All Related Documents Thereto. Motion passed with Council Member Barragan absent.		In Progress	
High Speed Rail	8/2025	The Executive Committee of the San Joaquin Valley Regional Policy Council has requested member agencies to compile a list of potential projects related to State Route 99 (SR 99), Interstate 5 (I-5), and Passenger Rail. This list may be used to advocate for the \$4 billion in retracted Federal High-Speed Rail funding. Working with MCTC, we submitted the Roundabouts Project as a potential project for consideration.		Weekly Report 8/2/2025	Complete	

Scour Countermeasure Project	11/2024	Consideration and Adoption of a City Council Resolution Awarding a Contract to Cornerstone Structural Engineering Group, Inc. for the Road 16 Over Berenda Slough Scour Countermeasure Project in the amount of \$252,200.00 and Authorizing the City Administrator or Designee to Execute All Related Documents Thereto (Rogers)	Motion by Council Member Troost, Seconded by Council Member Chavez to Approve City Council Resolution #62-24, Awarding a Contract to Cornerstone Structural Engineering Group, Inc. for the Road 16 Over Berenda Slough Scour Countermeasure Project in the amount of \$252,200.00 and Authorizing the City Administrator or Designee to Execute All Related Documents Thereto. Motion passed with Council Member Barragan absent.			
	8/2025	Design ongoing.			In Progress	
Madera County Transportation Commission	10/24	Consideration and Adoption of a City Council Resolution (55-24) Approving the Measure T Annual Expenditure Plan (AEP) for Fiscal Year (FY) 2024/25 and Authorizing the Public Works Director or Designee to Submit the Plan to the Madera County Transportation Authority (MCTA) for Adoption (Rogers)	Motion by Mayor Pro Tem Ahmed, Seconded by Council Member Troost to Approve City Council Resolution #55-24, Approving the Measure T Annual Expenditure Plan (AEP) for Fiscal Year (FY) 2024/25 and Authorizing the Public Works Director or Designee to Submit the Plan to the Madera County Transportation Authority (MCTA) for Adoption. Motion passed by roll call vote.		Complete	
Fairmead Consolidation Project	6/2025	Engineering surveying completed. Currently working on the basis of design/identifying the locations for mains/lift stations.		Wkly Activity Report 6/21/25		
	8/2025	Attended Madera County Board of Supervisors meeting to provide an update on the Fairmead Sewer Consolidation Project per the requirements of a prior Grand Jury Report.		Weekly Report 8/16/2025		
	10/2025	Still in design phase		Weekly Report 10/11/2025		
	11/2025	Still in design phase		Weekly Report 11/1/2025	In Progress	
Robertson Blvd. Rehabilitation and Complete Streets/Caltrans	6/2025	Caltrans submitted a 4th Right-of-Way temporary construction permit acquisition agreement for review for more City identified properties. Will be coming to Council for approval.		Wkly Activities Report 6/14/2025		
	8/2025	Completed review of the Robertson Blvd CAPM Project 90% design plans and submitted comments back to Caltrans		Weekly Report 8/16/2025	On Going	
	10/2025	Met with Caltrans regarding the Robertson Blvd CAPM project. As part of the project, they will be replacing and upfitting the RRFB poles (that we still have not received as part of another project). Passed 95% design and nearing 100%.		Weekly Report 10/11/2025	On Going	
Clean CA Grant/ Robertson Blvd. Beautification Project	8/2025	Project on hold. Delivery of poles, push buttons, and signage still scheduled for mid-August.		Weekly Report 8/16/2025		

	10/2025	Arches for the median are being designed and constructed by a new vendor and will be paid for with liquidated damages from the current construction company and or a reduction in payment to them since they are not doing it		Weekly Report 10/11/2025		
	10/2025	Project on hold. Delivery of poles delayed. City is now assessing Liquidated Damages (LDs) at \$1,000 per day. Reached out to Caltrans about modifying the scope to remove the poles as Caltrans recently stated that they would be removing them and upgrading them to fully electric in the CAPM project next year. Set up a meeting with Caltrans to discuss next week.		Weekly Report 10/11/2025		
	11/2025	Arches for the median are supposed to be done and ready to install this week. Project on hold for poles/pushbuttons scheduled for delivery in February. LDs to continue to be assessed.		Weekly Report 11/1/2025	ON HOLD	
Kings Ave Storm Drain Project & ADA Sidewalk Improvement Project	7/2025	Received the final plans, specs, engineer's estimate, and notice to bidders for the King's Avenue storm drain project. Project is shovel ready now and we can apply for additional CDBG funding once they issue the Notice of Funding Opportunity (NOFO).		Weekly Report 7/19/2025	In Progress	
Former Library Building	3/2025	Update on the Library • The Historical Society has finished updating the application and we need to review and approve before submittal		Weekly Report - Reported by Admin	Complete	
Green Hills	9/2024	6.1 Consideration and Approval of a Well Installation Permit Application Pursuant to Chowchilla Municipal Code Section 8.20 and 13.04 Requested by Pheasant Run, LLC (Rogers)	Motion by Mayor Pro Tem Ahmed, Seconded by Council Member Barragan to Approve a Well Installation Permit Application Pursuant to Chowchilla Municipal Code Section 8.20 and 13.04 Requested by Pheasant Run, LLC. Motion passed by roll call vote with Council Member Troost abstaining.		Complete	
Ed Ray Park Tower	7/2025	IT staff is gathering latest preferred PTP network & PTZ camera item product info for tower project. To be submitted to Jason, & IT will begin purchasing hardware soon.		Wkly Activity Report 7/19/25		
Airport/FAA	5/2025	Worked with our Airport Engineer in putting the AIP funding application together to submit to the FAA		Wkly Activity Report 5/3/25	On Going	
Chowchilla Boulevard Rehab & Water Stub Outs	7/2024	Construction ongoing. Pavement completed. Striping completed and road re-opened. Waiting on pipe to be delivered for continuation of the water main stub outs. Construction ongoing. Paving to continue July 10th		Weekly Reports	On Going	
SR 99/233 Interchange (2017)	8/2025	Attended debrief with MCTC and the CTC regarding the 2024 LPP Competitive Program application for the SR 99-233 Chowchilla Multimodal Interchange Project (Roundabouts). Specific comments were related to wanted more analysis of impact to low income housing, disadvantaged communities, more VMT mitigation, how it will reduce greenhouse gasses (GHG) further, how the project affects transportation		Weekly Report 8/2/2025		

	8/2025	meeting with Caltrans and MCTC to discuss the roundabouts project and requesting Caltrans to increase their contribution from \$300,000. At this time, that is the only amount the State has approved for the project. The project does not fit into the STIP or SHOPP funding categories. While Caltrans will continue to try and identify additional funding, the City and MCTC will look for additional grant opportunities.		Weekly Report 8/9/2025	On Going	
Race Communciations	5/2025	PG&E on site at Lone Oak/Sessions for undergrounding work on Washington Rd		Wkly Activity Report 5/3/25		
Edinburgh Well Rehab	4/2025	Madera County notified us that they were moving forward with approving the Edinburgh Well Rehab for PRGC. We provided a letter from PRGC that they had agreed to install a flow meter, not use the well to increase their overall annual water usage, and submit monthly reports to the City.		Wkly Activity Report 4/26/25	On Going	
HSIP Project	6/2025	Corrected comments received from Caltrans regarding the RoW Certification for the CMAQ; Pedestrian Improvements Project; Riverside Avenue, 8th Street, & Kings Avenue Pedestrian Improvements. Resubmitted to Caltrans. Once approved, we can request construction funding and go out to bid.		Wkly Activity Report 6/7/25		
	8/2025	Submitted the E-76 Authorization Package to Caltrans for the CMAQ Pedestrian Project.		Weekly Report 8/2/2025		
	8/2025	Received the E-76 Authorization for Construction from Caltrans for the CMAQ Pedestrian Improvements Project. Bid notice to be released on 8/25 and close on 9/22.		Weekly Report 8/16/2025		
PROP 218	5/2025	218 Rate Notices were sent out to property owners/tenants		Wkly Activity Report 5/10/25	Completed	
Civic Center Generator Project	8/2025	Civic Center Generator Project – Project on hold until delivery of the backup generator in October/November.		Weekly Report 8/16/2025		
	10/2025	Project on hold until delivery of the backup generator in October/November.		Weekly Report 10/11/2025		
	11/2025	Contractor scheduled installation starting 11/12/25 with startup scheduled for 11/25/25. Met with Lighthouse electrician onsite to review site prior to install.		Weekly Report 11/1/2025	On Going	
City Watering	5/2025	Staff is considering moving the Summer months schedule from May-Nov to April-Oct. By default this adjusts the winter schedule too • Also considering a switch from 2 days a week to 3 days a week during summer schedule		Wkly Activity Report 5/3/25	Completed	
Ave 24 1/2	8/2025	Received the final plans, specs, engineer's estimate, and notice to bidders for the Ave 24 ½ Reconstruction Project. Project is out to bid and scheduled to close end of August.		Weekly Report 8/2/2025		
	10/2025	Will be closed for construction 11/17-12/23		Weekly Report 10/11/2025		
	11/2025	Attended pre-construction meeting with Terra West Construction regarding the Ave 24 ½ Rehabilitation project. They are reviewing their schedule and potentially looking to start soon rather than wait for the Spring. They will provide a schedule. Meet with City Inspector and Terra West on-site. They will be staging equipment in filed by the WWTP.		Weekly Report 11/1/2025		

Samsara Replacement Project	8/2025	Received the final plans, specs and notice to bidders for the Samsara Replacement Project. Provided corrections to electrical engineer. Bid is expected to be advertised by 8/15.		Weekly Report 8/9/2025		
Sonoma Storm Drain	7/2025	Working with the State on Prop 1 SWRCB grant (Sonoma Stormdrain) final closeout of the grant. After review, SWRCB had some comments and requested clarification on some items.		Weekly Report 7/19/2025		
	8/2025	Working with the State on Prop 1 SWRCB grant (Sonoma Stormdrain) final closeout of the grant		Weekly Report 8/2/2025		
	8/2025	Working with the State on Prop 1 SWRCB grant (Sonoma Stormdrain) final closeout of the grant.		Weekly Report 8/9/2025		
	8/2025	Working with the State on Prop 1 SWRCB grant (Sonoma Stormdrain) final closeout of the grant.		Weekly Report 8/16/2025		
Mid Cal	11/2025	Mid Cal is currently verifying water lines per the scope of the Water Main Replacement Project.		Wkly Activity Report 11/1/25		
Additional Updates	6/2025	Received the draft plans and specifications for the Samsara SCADA replacement. Began initial review to provide comments back.		Wkly Activity Report 6/14/25		
	6/2025	Currently working on a U.S. Department of Transportation's Safe Streets for All (SS4A) grant application to construct sidewalks near schools where they are currently missing.		Wkly Activity Report 6/21/25		
	8/2025	Completed the Electronic Annual Report for Solid Waste and submitted to CalRecycle on July 31 st .				
	10/2025	Reviewing bids for the CMAQ Riverside, 8th, & Kings Pedestrian Improvements Project for responsiveness and bring to Council for award.		Wkly Activity Report 10/11/25		

Smart Sheets

Quarterly: October - December 2025

Department: Community Economic Development

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Community Facilities District	1/2025	Scheduled a CFD meeting for Rancho Calera and the City's 2006-1 CFD refunding. 1/16- will discuss next steps for both but the City's can't start until sometime in February and there will be items coming on the agenda for approval of the CFD team.				
		Consideration and Adoption of a City Council Resolution Approving a Reimbursement Agreement, Designating Consultants, and Authorizing and Directing Certain Actions Related to the Proposed Formation of a Community Facilities District (Pruett)	Motion by Council Member Troost, Seconded by Mayor Pro Tem Ahmed to Approve City Council Resolution #65-24, Approving a Reimbursement Agreement, Designating Consultants, and Authorizing and Directing Certain Actions Related to the Proposed Formation of a Community Facilities District. Motion passed with Council Member Barragan absent.		On Going	
Maple Meadows Project	6/2025	Met with contractors several times throughout the week. They will be doing the Maple water tie in on Wednesday 6/18. The water main will be shut off for approximately 4 hours, 29 houses will be affected, fliers were delivered by contractor.		Weekly Activities Report June 14, 2025	On Going Phase 1	
	10/2025	Construction is ongoing. All phase 1 permits have been pulled		Weekly Activities Report 10/11/2025		
Auto Zone Distribution Facility	1/2025	PGE was out on 1/15 installing a new pole and starting the process to get them energized		Reported by Admin		
	6/2025	Equipemt final; inspection			In Progress	
ADHOC: Zoning Ordinance	12/1/2024	Consideration and Approval of a Planning Commission Resolution Recommending Approval of Zoning Ordinance Text Amendment # 24-0600 to the City Council With Findings and Conditions as Set Out in the Resolution (Perea)	Motion by Co-Chair Salter, Seconded by Commissioner Hale to Approve Planning Commission Resolution #24-06, Recommending Approval of Zoning Ordinance Text Amendment # 24-0600 to the City Council With Findings and Conditions as Set Out in the Resolution. Motion passed by roll call vote.			
Shipping Containers Ordinance Update						
Oleander Terrace	8/2024	Project is under construction, Builder has constructed approximately 20 units, has approximately 8 units to be constructed.			Ongoing Pendnig Final Inspection	
Mobile Food Vendor Trucks & Sign Ordinance	1/2025	Adoption of Ordinance Update- Mobile Food Vending. 2nd reading-updated for ice cream trucks. Adoption of Ordinance Update- Signs and Outdoor Advertising. 2nd reading-updated for height and sq footage of face requirements along the highway 99 corridor		Consent		

Downtown Guidelines	12/2024	Consideration and Adoption of a City Council Resolution Approving the Updates to the Downtown Design Guidelines Along with the Notice of Exemption as Set Forth in the Resolution (Perea)	Motion by Commissioner Hale, Seconded by Commissioner Vander Dussen to Approve Planning Commission Resolution #24-07, Recommending the City Council Approve the Updates to the Downtown Design Guidelines Along With the Notice of Exemption as Set Forth in the Resolution. Motion passed by roll call vote.			
Industrial Specific Plan		The Industrial Specific Plan was considered by Council in 2018 but the environmental review was never completed. Council budgeted in FY 23/24 to have staff draft an RFP for the solicitation of an environmental consultant to assist with completing the document which then allow the City to adopt the ISP.	Motion by Council Member Chavez, Seconded by Council Member Troost to Approve City Council Resolution #59-24, Initiating a Text Amendment to Amend the Sign Ordinance and the Mobile Food Vendor Ordinance. Motion passed with Council Member Barragan absent.			
	7/2024	Industrial Specific Plan EIR: Staff has routed the document for signatures. Once all parties have signed the agreement, staff will have the agreement executed.		Weekly Report		
CV2 & CV3	5/2024	Staff processed one additional EDLP and is now beginning the closeout process for this program with HCD.				
	8/2024	Staff is in the process of working with our vendor to begin the close out process.			In Progress	
Century Communities: Lone Oak Subdivision/Orchard View	5/2025	They are requesting an extension of the reduced DIF fees that are a result of the City-Wide 50% DIF reduction Incentive Program • Have an Ad Hoc scheduled to discuss • PGE has undergrounded the powerlines		Weekly Activities Report May 3, 2025		
	5/2025	They need to address the lack of permanent lighting • There are delays in getting power and the light poles • We told them to have security in order to get their Certificate of occupancy. This was direction from the Economic Development Ad Hoc		Weekly Activities Report May 17, 2025		
	5/2025	Continue to pull permits. Their Development Agreement for DIF fees expires 6/30 and a request was made to extend that to take advantage of the 50% reduction of DIF Incentive Program that expires 6/30/25. They are supposed to submit something for review but they also could pull a substantial amount of permits before 6/30 to take advantage		Weekly Activities Report May 31, 2025		
	6/2025	Have not received a formal request from them on the extension of the DIF fees in the DA. My assumption is they will pull permits for the remainder of Phase I (100 total units) which would be roughly 50 permits		Weekly Activities Report June 7, 2025		
	6/2025	More permits have been pulled with even more anticipated before the 6/30 expiration of the DIF Reduction Program. □ May be less than expected with the direction of Council at the meeting to come back with a 25% reduction program.		Weekly Activities Report June 21, 2025		
	10/2025	Inspected 6 new homes this week		Weekly Activities Report 10/11/2025	In Progress	
Rancho Calera	5/2025	roundabout -Caltrans, as usual, dropped the ball on reviewing something they had for over 6 months and multiple follow up emails were sent so that process is starting over but conceptually, everything is agreed		Wkly Report 5/3/2025		

	10/2025	Maps 3 and 4 completed. Meeting with Pembroke Development • Introduction to GJ Gardner Homes. Interested in BLK 3,4,12, and 13, Discuss rezoning BLK 12 to mixed use, Discuss DA trigger road/intersection improvements		Wkly Report 10/11/2025		
	12/2025	Rancho Calera ☐ Block 12 Final Map: Under Review ☐ Council Approved QK block 3, 4, and 13; final maps, landscape, and improvement plans to city council ☐ Offsite Improvements renderings under review. • Pembroke civil engineers and QK engineers to coordinate meeting to discuss DA trigger road/intersection improvements		Weekly Activities Report 12/13/2025	In Progress	
Mid Valley Pipe & Steel	5/2024	The property transferred ownership to Mid-Valley Pipe and Steel in April. The applicant is in the process of completing the environmental review for the project.				
	12/2025	30,000 sqft Building - expansion on 8 acres ☑ Leaving remaining 18 acres undeveloped ☑ Existing building will remain open		Weekly Activities Report 12/13/2025	In Progress	
Legacy Ranch	1/2024	Staff received a lot line adjustment application. Once the lot line adjustment is processed, the developer plans to sell the easterly parcel to a builder.			On Hold	
Housing Element	5/2025	First reading of Municipal Code amendment for Section 18 Zoning and a General Plan amendment to implement changes required as a result of updating our Housing Element		Weekly Activities Report May 17, 2025		
	5/2025	2nd reading and adoption of the Housing Element Updates • This item will have to be pulled from Consent and tabled to the next meeting • Based off input at the last meeting there are changes that need to be made and reviewed by HCD • Needs to stay on this agenda because it was publicly noticed to be on this agenda - Quarterly Investment Report - FY 25-26 SB 1 eligible projects • Streets and Roads projects	CONSENT	Weekly Activities Report May 31, 2025		
CUHS Project	12/2024	Consideration and Adoption of a City Council Resolution Approving a Deferred Improvement Agreement with the Chowchilla Union High School District Regarding the Chowchilla High School Transportation Center and Authorizing the City Administrator to Execute all Related Documents (Pruett)			In Progress	
Salters Distributing	3/2025	Exposure to significant litigation- update on information from FAA regarding the white buildings on Salter's property -Labor negotiations		Weekly Activities Report - Reported by Admin		

MADERA Co-EDC	4/2025	Met with Kristina Gallagher of the Madera Co-EDC on April 3, 2025. The meeting was a touch-base regarding the support provided by EDC and what the City of Chowchilla's Community & Economic Development could do to further attract business to the City. The meeting collaborative approach was to further build bridges and support for the community's growth.		Weekly Activities Report April 8, 2025		
Golden Valley Pistachio	5/2025	received its second Notice of Exemption for the facilities processed wastewater discharge project for recording at the Madera County Recorder's Office. Final plans are still pending approval with permit insurances.		Weekly Activities Report May 10, 2025		
CED	4/2025	CED Director has reached out to other car dealerships out of the county to see about any interest in the purchase of the vacant Pacific Auto Sales location.		Weekly Activities Report April 8, 2025		
	7/2025	CED Director has been in communications with other possible contacts or sources to assist in both either commercial development or residential growth; oBAQ, Inc. – Food 4 Less or Rancho San Miguel oThe River Islands Development, a subsidiary of the Cambay Group. oBa Quinta and Sterling Properties (both representatives)		Weekly Activities Report 7/19/2025		
	4/2025	The CED has contacted both Prologis the Phelan Development groups, regarding the City of Chowchilla's-Industrial Specific Plan. There have been no comments to date, and a follow up is planned. (NO CHANGE)		Weekly Activities Report April 8, 2025		
Brent Rose	5/2025	Followed up w/ Brent Rose, to discuss an update or status of multi-use planned project, which includes a pharmacy; the current partner Taj Singh is still in process with the California State Board of Pharmacy.		Weekly Activities Report May 24, 2025		
RITE AID	6/2025	The Mayor, City Administrator & CED Director have received official notice of the Rite Aid closure set to be 08/17/25, in a continued effort to bring services to the community; planning staff have been working with the following developers; Chowchilla Pharmacy, Alpha CAre of Kerman and Tower Pharmacy of Turlock		Weekly Activities Report June 28, 2025	RITE AID HAS CLOSED	
Alpha Pharmacy	5/2025	CED Director contacted Alpha Pharmacy, to further assist in the stores permitting process. To date the planning department has not yet received an application.		Weekly Activities Report May 17, 2025		
	7/2025	Submitted planning application and pending CSBP approval, Taj Singh-President of Madera Medical Pharmacy has now received information to submit to the CSBP for letter approval.		Weekly Activities Report 7/19/2025		
	10/2025	Sending follow-up email. Still waiting for final approval from the State. Moving forward with the location next to Las Alves		Weekly Activities Report 10/11/2025		
	12/2025	☑ Business License: Approved ☑ 1710 W. Robertson ☑ Soft opening 11.04.25 - Mon-Fri 9:00AM – 6:00PM ☑ Currently servicing only Medicare – Private Ins - Medical ☑ Grand opening TBD		Weekly Activities Report 12/13/2025	In Progress	
Chowchilla Pharmacy AKA Downtown	10/2025	Moving forward, pulled tenant improvement permit		Weekly Activities Report 10/11/2025		

	12/2025	<input checked="" type="checkbox"/> Sign Permit: Pending <input checked="" type="checkbox"/> Business License: Pending Approval (Already paid) <input checked="" type="checkbox"/> Board of Pharmacy: Pending Approval <input checked="" type="checkbox"/> Projected soft opening 12.11.25 <input checked="" type="checkbox"/> Moving forward, pulled tenant improvement permit		Weekly Activities Report 12/13/2025	In Progress	
Tower Pharmacy of Turlock						
A Z Travel Center	5/2025	On May 14, 2025, planning staff hosted the required scoping meeting for the following planning project; A-Z Travel Center - City of Chowchilla #23-003. The meeting is required to solicit input from the public, regarding the project scope and content of the Environmental Impact Report (EIR)		Weekly Activities Report May 17, 2025		
308 & 312 Alameda Ave	10/2025	Two warehouse buildings, 5 units		Weekly Activities Report 10/11/2025		
	12/2025	<input checked="" type="checkbox"/> Site Plans: Under Review <input checked="" type="checkbox"/> Owner to submit planning division application and go through site plan review process <input checked="" type="checkbox"/> 11.14.25 Lot merger approved.		Weekly Activities Report 12/13/2025	In Progress	
Boba Establishment	10/2025	1165 E Robertson next to Little Caesars, Building Permit: Paid 10.02.25, Tenant improvement began 10.02.25, Projected soft opening week ending 10.31.25, Projected grand opening week ending 11.07.25, Business license: Has not applied		Weekly Activities Report 10/11/2025	In Progress	
Rural Health Network (clinic)	10/2025	1020 Ventura. Business License: Awaiting CUP application, Possible Conditions, Re-zone. General Plan Amendment. Business License: Denied <ul style="list-style-type: none"> • Building Permits: <ul style="list-style-type: none"> o Pulled HVAC o Passed Electric 		Weekly Activities Report 10/11/2025		
	12/2025	<ul style="list-style-type: none"> • Including in rezone & general plan amendment • Business License: Denied • Building Permits: <ul style="list-style-type: none"> o Pulled HVAC o Passed Electric 		Weekly Activities Report 12/13/2025	In Progress	
Carlyle Gas Station	10/2025	212 and 308 Carlyle. Includes: Fuel Canopy, Convenience store, and quick service restaurant. Will create 10-20 new jobs		Weekly Activities Report 10/11/2025		
	12/2025	<input checked="" type="checkbox"/> Developer Meeting Wednesday, 12.10.25 to review revised site plans. <input checked="" type="checkbox"/> Projected start construction beginning of 2026 <input checked="" type="checkbox"/> Preliminary meeting with developer <input checked="" type="checkbox"/> 212 Carlyle <input checked="" type="checkbox"/> Includes: Fuel Canopy, Convenience store, and quick service restaurant <input checked="" type="checkbox"/> Will create 10-20 new jobs		Weekly Activities Report 12/13/2025	In Progress	
LaQuinta - Hawthorn Hotel by Wyndham	10/2025	Montgomery Lake Way & S Genoa Lake		Weekly Activities Report 10/11/2025		

	11/2025	<input type="checkbox"/> Wyndham Hotels meeting with owner 10.29.25 to discuss Franchise Agreement. <input type="checkbox"/> Wyndham to update Comm Dev by 10.31.25 <input type="checkbox"/> Montgomery Lake Way & S Genoa Lake		Weekly Activities Report 11/1/2025		
	12/2025	<input type="checkbox"/> Awaiting Josh Fischer, Sterling Pacific Financials' Planning Application <input type="checkbox"/> Wyndham Hotels meeting with owner 10.29.25 to discuss Franchise Agreement. <input type="checkbox"/> Wyndham to update Comm Dev by 10.31.25 <input type="checkbox"/> Montgomery Lake Way & S Genoa Lake		Weekly Activities Report 12/13/2025	In Progress	
Montgomery Farms SHE Houses	10/2025	Tagged multiple units for electrical services <input type="checkbox"/> 21 units are almost complete <input type="checkbox"/> They are applying to have our remaining allocation of PLHA funds used for a new sub panel <input type="checkbox"/> PGE has said they need to do that and the whole project is going to be in a holding pattern until that gets done		Weekly Activities Report 10/11/2025	In Progress	
Madera Auto Center	11/2025	Used cars and a service department <input type="checkbox"/> 312 Prosperity Blvd <input type="checkbox"/> Business License: Approved Zoning-Pending Fire Sprinkler Inspection <input type="checkbox"/> Projected Soft Opening 12.01.25 <input type="checkbox"/> Projected Grand Opening 01.02.25 <input type="checkbox"/> Rod will be assisting me with coordinating a Robin-Cutting Ceremony		Weekly Activities Report 11/1/2025		
	12/2025	Revised Grand Opening / Ribbon Cutting Friday, 01.09.25 <input type="checkbox"/> Joined the Chamber of Commerce in preparation for Ribbon-cutting ceremony <input type="checkbox"/> Approved building sign <input type="checkbox"/> 312 Prosperity Blvd <input type="checkbox"/> Business License: Approved and Issued 11.07.25 <input type="checkbox"/> Projected Soft Opening 12.01.25		Weekly Activities Report 12/13/2025	In Progress	
The Branch Deli	11/2025	The sandwich "branch" of the Orchard Bar & Grill <input type="checkbox"/> Provide lunch spot for customers that aren't comfortable with a "bar" atmosphere <input type="checkbox"/> Projected soft open 11.01.25 <input type="checkbox"/> Will create 3 new jobs		Weekly Activities Report 11/1/2025	In Progress	
Bottomline Housing Project (Residential)	11/2025	Projected to submit development application/site plan Friday, 10.31.25 <input type="checkbox"/> 224 Ventura Street <input type="checkbox"/> 4 fourplex single living units		Weekly Activities Report 11/1/2025	In Progress	

Madera Community Hospital (DBA Chowchilla Medical Center)	12/2025	401 Trinity Ave ☑ Primary Care Clinic • Provide same day access to the following o MRI o CTI o Mammography o Schedule Surgery ☑ Grand opening Early February 2026		Weekly Activities Report 12/13/2025	In Progress	
Mark IV Metal Products	12/2025	4 Kings Ave ☑ Warehousing & distribution of galvanized steel; cast iron, and ductile iron products. ☑ Business License: Pending Fire approval ☑ Grand opening TBA		Weekly Activities Report 12/13/2025	In Progress	
Chowchilla Healthcare Inc. (DBA Main Pharmacy)	12/2025	413 W. Robertson Blvd ☑ Business License: Pending Fire approval ☑ Grand opening 12.01.25 Mon-Fri 9:00AM – 6:00PM, Saturday 9:00AM-2:00PM ☑ Awaiting State's final approval for Medical and private insurance		Weekly Activities Report 12/13/2025	In Progress	
Alameda Townhomes	12/2025	☑ 600 Alameda ☑ 16 units ☑ Projected to break ground February 2026		Weekly Activities Report 12/13/2025	In Progress	
Woodcrest	12/2025	☑ Ave 25 & Robertson Blvd ☑ Fagundes Development ☑ Meeting to discuss Improvement Agreement		Weekly Activities Report 12/13/2025	In Progress	
Eastman Ranch	12/2025	☑ Ave 25 ½ & Rd 14 ☑ Ralph Pistoresi Development ☑ Meeting Wednesday, 12.10.25 to discuss future development		Weekly Activities Report 12/13/2025	In Progress	
4th/Kings Sports Field	12/2025	☑ Construction projected to start January 2026		Weekly Activities Report 12/13/2025	In Progress	
JF Finish Carpentry – CUP	12/2025	☑ Pending: Planning Commission Approval ☑ CUP Application: Completed ☑ South 14th ☑ NOE recorded. ☑ (2) duplexes		Weekly Activities Report 12/13/2025	In Progress	

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Quarterly: October - December 2025

Department: Police Department

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Measure N	3/2025	Resolution approving an amendment to our current agreement with MuniServices LLC for transactions tax audit and information • Needs to be updated for the renewal of Measure N		Reported by City Administrator		
	8/2025	Meeting held 8/20/2025 @ 5PM				
New PD Computers	6/2025	Installed all necessary software on the first new computer. A system image will be created from this setup and used to deploy the same configuration to the rest of the new PD computers.		Wkly Report 6/14/2025	ONGOING	
Computer for Review Phone dumps for PD	6/2025	Set up a computer for PD to use when reviewing information from phone dumps. The computer is outside the domain and network, with all necessary software installed.		Wkly Report 6/14/2025	Complete	
PD Dispatch PC Update	7/2025	IT staff is working on a sysprep config for cloning these 4 wkstations.		Wkly Report 7/19/2025	ONGOING	
Disposal of Surplus	1/2025	6.3 Consideration and Adoption of a City Council Resolution Authorizing the Disposal of Surplus City Property in the Form of Donating a 2020 Ford Explorer Police Interceptor to the Chowchilla Union High School Public Safety Department (Palmer)				
Master Fee Schedule - CCW	3/2025	Adjusting the Master Fee Schedule • Adding a fee for the Police Department now doing the Concealed Cary Permit (CCW)		Reported by City Administrator		

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Quarterly: October - December 2025

Department: Fire Department

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Madera County Fire Station	2020		Staff meet with County regarding prior agreement to provide a fire station to the County. We were supposed to provide a roughly 2,200 sq. ft building for them. They are to leave the PD building where they currently occupy 2 bays. PD impact fess are to be used. Issue is the agreed upon costs to build that add-on/building has significantly increased since 2009. In agreement it is \$243,800 which is \$102 sq. ft. Now the County says the cost is roughly \$700 sq. ft = \$1.5M. We are continuing to work with the County to find a resolution.	Wkly Activities Report November 8 - November 14, 2020 (Administration)	Ongoing	
Fire Expansion	2/2025	Chief Gaumnitz and I met with CalFire and Jay at the County to try and get a resolution to an agreement we had a long time ago with the County to provide a new operating space and have them move out of the PD building. There was square footage mentioned as well as dollar amounts • Obviously the cost per square foot has gone up significantly since the agreement o We cant afford to build at today's costs and they don't really want to be located here o Mentioned giving them the 4 acres we own next to Autozone plus some money ear marked in PD DIF for this very item <input type="checkbox"/> Jay is going to look at options we discussed and get back to us		Wkly Report - Reported by City Administrator 2/22-25/2025	Ongoing	
Weed Abatement						

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Quarterly: October - December 2025

Department: Recreation & Community Outreach

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Outreach		Website Updates, E-News Bulletings, Social Media Postings			On Going	
		Parks Reservations, Website, Social Media Postings, Newsletter			On Going	
Heritage Preservation Commission	5/2025	2nd reading repealing Ordinance for Heritage Preservation Commission • It was pulled from the last meeting to look into claims that the commission was needed to keep our Certified Local Government (CLG) status which is needed for grants • While there is a CLG certification that can assist with historical grants, staff verified with the State that we have never held that certification		Wkly Report 5/31/2025	completed	
	6/2025	Finalized updates to the staff report on the Heritage Preservation Commission. After receiving community inquiry about CLG status, it was confirmed that Chowchilla has never been certified, and this update will be included in the second reading.		Wkly Report 6/7/2025	completed	
Events						
	10/11/2025	Candleight Vigil			Completed	
	10/25/2025	City Halloween Treat Trail @ Veterans Park			Completed	
	11/11/2025	Veteran's Day- NO COUNIL MEETING			Completed	
	11/13/2025	State of the County @ Madera Municipal Golf Course			Completed	
	11/15/2025	Lioness Autumn Fest Dinner/Auction- City is getting a table			Completed	
	12/6/2025	City Christmas Parade and Event			Completed	
	12/18/2025	City Employee Service Awards/Christmas Luncheon			Completed	
	1/9/2026	Madera Auto Center ribbon cutting			Completed	
	1/13/2026	AutoZone ribbon cutting			Completed	
Chamber of Commerce						
Sports Organizations	7/19/2025	Working with Soccer and Adult Rec on their field needs and issues.			Ongoing	
	7/25/2025	Chowchilla Little League is now over			Completed	
Concession Stand Project	7/25/2025	Interior paneling installed and painting to begin			Completed	

Veterans Boulevard	9/2024	6.1 Consideration and Adoption of a City Council Resolution Approving the Installation of Commemorative Veterans Boulevard Signs atop the Existing Wayfaring Signs Along the North and South Side of 5th Street (Wisener)	Motion by Mayor Pro Tem Ahmed, Seconded by Council Member Barragan, to Approve City Council Resolution # 54-24 to Approve the Installation of Commemorative Veterans Boulevard Signs atop the Existing Wayfaring Signs Along the North and South Side of 5th Street. Motion passed by roll call vote.			
Chamber of Commerce	12/24	Consideration and Adoption of a City Council Resolution to Approve a Budget Amendment and Distribute a Financial Contribution to the Chowchilla District Chamber of Commerce for the 2025 Calendar Year (Wisener)	Consensus to bring back to council after a meeting with the Chamber Director			
Senior Center	12/24	Reached out to Director to request they submit a letter requesting the funds we are contracted to pay for auditing purposes.				
	12/24	Visited the Senior Center to check in, delivered city swag to senior citizens				

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Department: City Clerk

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Commissions/Committees		Vacancies filled for Airport Advisory Committee, Measure N Citizens Oversight Committee, and the Planning Commission. All boards have filled vacancies.		weekly reports, council meeting minutes	Completed!	
Recordings		Successfully recorded Ordinance 533-25 re: CFD 2025-1 Rancho Calers, including maps; other recordings include liens, release of liens, NOE's.		City Clerk	Continuous	
Legal Ads		Amending ordinance 13.05.010; 2021 CDBG Closeout; Avenue 24 1/2 Rehab NIB; SCADA NIB; HSIP Cycle 11 Intersection Improvements NIB; CFD 2025-2		City Clerk	Continuous	
Claims		Closed out MOwnes claim and is now in the hands of legal assigned through our RMA.		City Clerk	Ongoing	
PRA		Almost completed process to go live with public records request portal		City Clerk	Completed!	
Special Election		Confirmed council chambers location for special election voting; will be open to vote 11/01-04		City Clerk	Completed!	prop 50

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Quarterly: October - December 2025

Department: Transit

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Personnel		Hired a part time Driver/Dispatcher to help with coverage. Attended CalACT Spring Conference with Robin Roman. Department needs one full time employee in operations and one full time employee in administration for coverage. There is a lot of \$ to do projects with (other than bus purchases) but requires additional staff to manage the grants after award which includes reporting.			On Going	PT resigned.
5311 Operating Grant		Transit Supervisor Roman uploaded the bi-annual Certifications and Assurances for this upcoming 5311 operating grant cycle. Staff report to apply for Section 5311 will be on May agenda			On Going	
Unmet Tansit Needs		MCTC held unmet transit needs public hearings for Chowchilla, City and County of Madera transit agencies, to obtain public input on local transit needs. MCTC will compile information and hold another hearing at the board offices to review unment needs and evaluate them based on many factors. SSTAC met over MAdera City/County and Chowchilla's unmet needs submitted by the public in respective areas and recommended that Chowchilla's unmet transit needs are not reasonable to meet. the governing board, MCTC, still needs to approve the recommendation by resolution at their Policy Board meeting on May 29.			On Going	
Annual CHP Inspections		CHP sucessfully completed the "desk audit" portion of its annual inspections. They will soon return to complete the driver terminal record inspection.			On Going	
Annual DBE Reporting for 5311		There is a DBE report that Transit completes annually; Robin completed this on 4/26/24			On Going	

Annual TDA Application		Robin Roman completes the application to receive TDA funds			On Going	
5339 Grant		5339 grant funds were used to purchase a CNG bus and is expected to be delivered soon, more than likely in the 24/25 fiscal year.			On Going	
Electrification of Bus Fleet	7/2024	Received a letter from CalSTA that they approved three out of the four projects that were submitted in the allocation package; \$810,725 of TIRCIP funds and \$895,350 ZETCP funds for planning electrification of transit fleet (includes installing chargers/infrastructure) and purchase of one e-bus.			In Progress	
New Business	5/2025	<p>Consideration of an offer from CA. Dept of Transportation for a temporary easement at 145 Robertson Blvd</p> <ul style="list-style-type: none"> • Is part of the Robertson Blvd resurfacing project that Caltrans is going to be doing in 2026 o They will need to replace a handrail and make some modifications to sidewalk □ They are offering \$1.5k and it is valued at \$500. The extra \$1k is an incentive from Caltrans 		Weekly Activities Report May 31, 2025	In Progress	

Smart Sheets

Quarterly: October - December 2025

Department: Finance Department

Project / Description	Date	Update	Motion/Approvals	Info Source	Status	Notes
Compensation Study	7/2024	Met with a few vendors to obtain quotes for a compensation study.			In Progress	
CFD: Greenhill's	5/2024	Sent out new delinquencies for Pheasant Run			On Going	
CFD: Infill	2024	CFD Refunding failed special election; City Administrator working through next steps.				
Quarterly Financial Review					On Going	
Audit	1/2025	Auditors were out last week for an internal control walkthrough. They are out this week doing their fieldwork.			On Going	
Reporting	1/2025	Completed 2 out of the 3 State Controller Reports, finishing the 3rd one this week; Working on the CDIAC Reporting.			On Going	
		Annual report on Development Impact Fees- AB 1600. It is a state requirement to report on the balance of DIF, new DIF received and what we spent DIF on		Public Hearing: Reported By Admin		
Budget	1/2025	Will be sending out Budget Worksheets to Department Heads this week to get ready for Mid-Year			On Going	
Salary Changes	6/2025	Completing PAFs for all city employees (July 1, 2025 salary changes)		Weekly Report 6/28/2025	COMPLETED	
Projects	10/2025	Staff documented 22 ER Park project devices including model, serial, & MAC addresses. Staff designed and created a PTZ camera mount for the ER Building.		Weekly Report 10/11/2025	On Going	

Smart Sheets

Quarterly: October - December 2025

Department: Info Technology

Project / Description	Date	Update	Motion/ Approvals	Info Source	Status	Notes
DC Migration Major Project		Preparation and Health Check, Upgraded Domain Functionality, Transferred Key Roles, functions and responsibilities from the old primary domain controller (DC1) to the new server (SV-DC1). DNS Settings Updated, Transferred essential software Duo and Passport to the new servers, Addressed specific technical issues encountered during the migration process. Moved the DHCP service to new dedicated, servers (SV-IP1 and SV-IP2). Migrated the NPS service from the old server (DC2) to the new server (SV-DC2). Ensured smooth integration of LDAP services with the new primary server (SV-DC1). Established a new certificate authority on the new server (SV-DC1) to ensure secure communications. Modified Firewall RADIUS and Active directory integration configurations.			Completed	
Duo AD MFA Project	1/1/2025	Distributed Duo fobs to fire department staff for enhanced security.		Wkly Report	Completed	
Tyler	1/1/2025	Provided Tyler Technologies technician Nick Peyton with access to the Tyler Incode app server to resolve the issue concerning email bill reminders.			On Going	
		Sophos Exclusions for Tyler Technologies. Added 43 requested exclusions to Sophos as per Tyler Technologies' requirements.				
Uptime Tracking Project		Project is progressing as expected.		Wkly Report 4/8/2025		
		continued to add devices and refine status pages		Wkly Report 4/26/2025		
		Continued adding devices and refining status pages, as well as standardizing DNS names.		Wkly Report 5/3/2025		
		Working on deployment, finalizing shortcuts and custom icons.		Wkly Report 5/24/2025	On Going	
New Phone System Project		Continuing to solve issues with phone system and working with Danny DeGrote		Wkly Report 5/24/2025	Completed	
PROXMAX Project	7/2025	Continued prepping for the new system		Wkly Report 7/19/2025	On Going	
Rims Migration		Now that Vmware has been finalized we can migrate the last 2 remaining servers which are the 2 Rims Servers. We plan to do this 1 at a time to minimize any potential issues that may arise.		Wkly Report 4/8/2025	ON HOLD - Waiting to schedule	
New Backup System VEEAM Deployment		The Veeam backup system deployment is progressing as expected. IT is currently backing up most of our systems to ensure full data protection. We're just waiting to finalize the contract with Veeam, and once that's done, we'll complete the deployment and ensure everything is fully integrated. finally received licensing from vendor project will continue.		Wkly Report 4/8/2025		
		continued setting up backups plans and configurations.		Wkly Report 5/3/2025	On Going	

Windows 11 Upgrade project		Continued deployment of Windows 11		Wkly Report 6/21/2025	On Going	
UPDATES						
		Continued demolition at PD for the duct work for the new AC unit for the IT room. Purls onsite to begin duct work for the new AC unit.		Wkly Report 6/14/2025		
ED Park Communications Tower	7/25	IT staff is gathering latest preferred IT network & ITZ camera item product info for tower project. To be submitted to Jason, & IT will begin purchasing hardware		Wkly Report 7/19/2025	On Going	
ER Park ER Building concession	7/25	IT staff has begun purchasing hardware for this project.		Wkly Report 7/19/2025	On Going	
ER Park new concessions stand blue building	7/25	IT staff has begun purchasing hardware for this project.		Wkly Report 7/19/2025	On Going	
PD Dispatch wk station PC upgrade	7/25	IT staff is working on a sysprep config for cloning these 4 wkstations.		Wkly Report 7/19/2025	On Going	

CITY OF CHOWCHILLA CALIFORNIA



Item 3.6

[CLICK HERE
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THE AGENDA](#)

REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: Consent

SUBJECT: Presentation of Quarterly Financial Investment Report

PREPARED BY: Daniel Seeto, Finance Director

ATTACHMENTS: LAIF Quarterly Remittance Advice, Wulff Hansen Quarterly Report

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

Review the Quarterly Financial Investment Report.

BACKGROUND:

In accordance with Section 53601 of the California Government Code and the City's Investment policy, the City is authorized to invest in Certificates of Deposit, the California Local Agency Investment Fund (LAIF).

In addition to LAIF, the City began investing in Treasury Securities in December 2022 after City Council approval as they typically yield higher interest than LAIF and allows the City to have some diversity in its portfolio. The Treasury securities purchased by the City amounted to \$15M. Each time a Treasury security in the portfolio matures, the City will be paid the 'maturity value' or 'face value' of that security. If such security was purchased at a discount and then held to maturity, then the difference between the discounted principal cost of the security and the face value of the security represents 'income' to the City, similar to interest earnings. The City is using Wulff, Hansen & Co. as our Municipal Advisor to oversee the portfolio.

The City also began investing in a Money Market account with Tri Counties Bank, as they guaranteed a higher interest than LAIF. This allows the City to have even more diversity then before.

FISCAL IMPACT:

The US Treasury Securities Custodial Account has a fair market value of \$9,222,062 and for the last quarter recognized \$117,991 in investment earnings, which includes accrued interest and amortized discount. Accrued interest is interest that has been earned but not yet paid. During the period from October 1, 2025 through December 31, 2025, the City earned accrued interest of \$121,244. Amortized discount represents that portion of any discount that has been earned, but not yet paid. As of December 31, 2025, the portfolio's amortized discount was (\$3,253). The City has 3M that matured as of December 31, 2025 that will be put into LAIF for a greater current return and re-evaluate in 90 days.

Interest is allocated to all funds that have a positive cash balance. As December 31, 2025, the City has \$19,481,747 in LAIF and for the last quarter received \$205,993 in interest.

As of December 31, 2025, the City has \$8,113,685 in Tri Counties Money Market and for the last quarter received \$82,729 in interest.



MALIA M. COHEN
California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	CHOWCHILLA
Account Number	98-20-153

As of 1/15/2026, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2025.

Earnings Ratio		0.00011512010685708
Interest Rate		4.20%
Dollar Day Total	\$	1,789,373,079.40
Quarter End Principal Balance	\$	19,481,747.17
Quarterly Interest Earned	\$	205,992.82

To Rod Pruett and Daniel Seeto, City of Chowchilla

From Bud Levine and Rob Pankratz, Wulff, Hansen & Co.

Date January 12, 2026

Subject Quarterly Portfolio Earnings: October 1, 2025 through December 31, 2025

During the period from October 1, 2025 through December 31, 2025, the City held the following U.S. Treasury securities in its portfolio during all or a portion of the period:

CUSIP Number	Purchase Date	Face Value	Coupon Rate	Price	Discount (+) Premium (-)	Principal Cost	Accrued Interest*	Total Cost	Final Maturity	Yield to Maturity
91282CJS1	Jun. 30, 2025	3,076,000	4.250%	100.02	-601	3,076,601	0	3,076,601	Dec. 31, 2025	4.21%
91282CLP4	Sep. 30, 2025	3,076,000	3.500%	99.7891	8,488	3,067,512	0	3,067,512	Sep. 30, 2026	3.72%
91282CMV0	Sep. 30, 2025	3,061,000	3.875%	100.289	-8,846	3,069,846	0	3,069,846	Mar. 31, 2027	3.68%
91282CFM8	Sep. 30, 2025	3,041,000	4.125%	100.941	-28,628	3,069,628	0	3,069,628	Sep. 30, 2027	3.63%

All dollar amounts are rounded to the nearest dollar.

** Accrued interest paid by City to Winning Bidder.*

Quarterly Book Earnings

During the period from October 1, 2025 through December 31, 2025, the City's portfolio of U.S. Treasury securities had book earnings of **\$117,991** which is equivalent to an annualized book yield of **3.82%**. By comparison, during the same period the average daily yield paid on deposits in the Local Agency Investment Fund (LAIF) was **4.09%**.

Quarterly book earnings of **\$117,991** included the following:

- **\$121,244** of interest earnings, plus
- **-\$3,253** of accreted discount less any amortized premium.

Fees

The book earnings shown above do not take into account any fees that were incurred by the City for services provided by the Municipal Advisor, Bidding Agent / Registered Investment Advisor or Custodian Bank. The total of such fees incurred by the City during the period equaled approximately **\$3,125**.

Next Steps

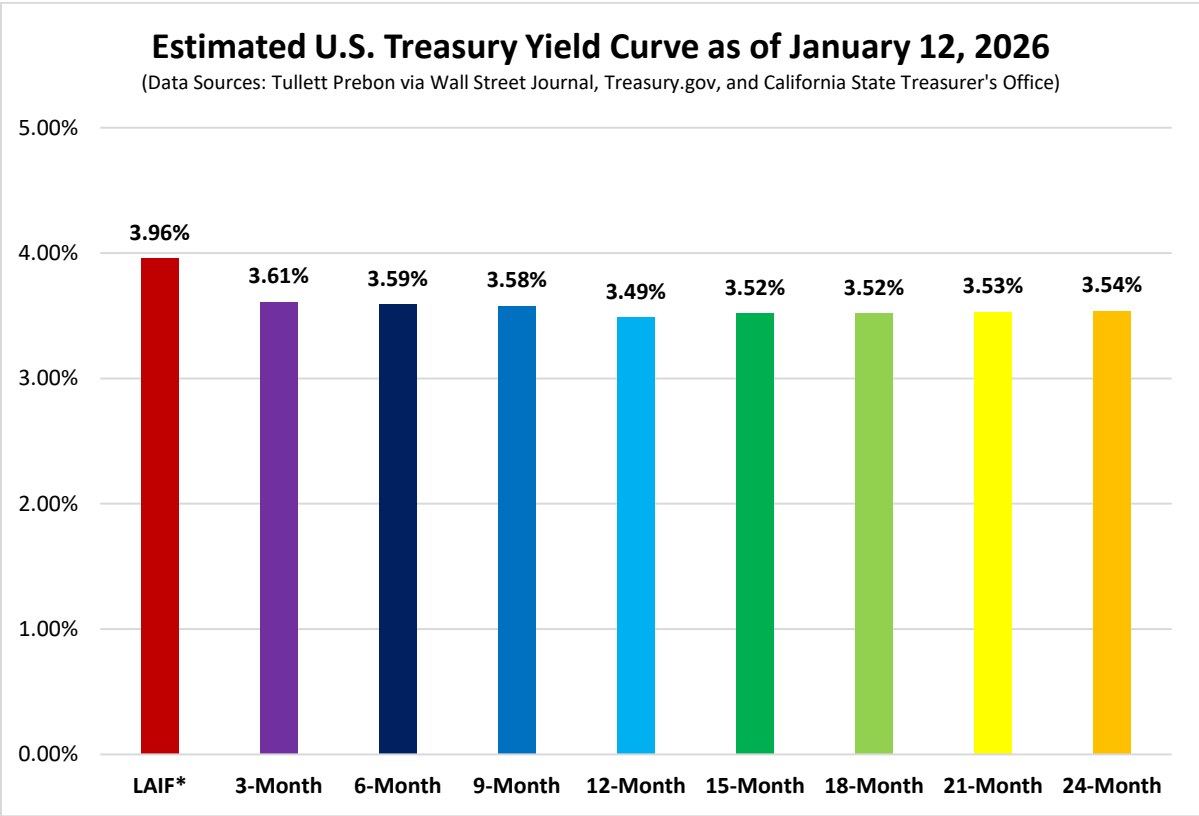
The City does not need to take any further action at this time. This report is informational only.

The next scheduled maturity of Treasury securities in the City's portfolio will occur on September 30, 2026. Prior to the maturity of each Treasury security in the City's portfolio, the Wulff Hansen team will assist the City in evaluating its expected cash flow requirements and liquidity needs, and its potential reinvestment options.

Meanwhile, all of the Treasury securities in the City's portfolio are held in trust for the City by its Custodian Bank. The scheduled payment of interest and principal on each security will be automatically credited to the City's custody account upon receipt, and the City will continue to receive monthly account statements from the Custodian Bank.

Invest Additional Funds

Depending on the City's cash balances and its expected future cash flow requirements and liquidity needs, the City may wish to consider investing additional funds in one or more U.S. Treasury securities, in order to earn additional interest income. If so, the Wulff Hansen team can help arrange for any such additional investment. Please note however that such additional investment would incur additional compensation to Municipal Advisor, based on its current fee schedule, and therefore Municipal Advisor would have an incentive to recommend such an additional investment. For your reference, the current U.S. Treasury yield curve is as follows:



* LAIF rate as of January 6, 2026

Liquidate Securities

If the City ever needs immediate access to some or all of its invested funds due to a large unanticipated financial obligation or emergency situation, then the Wulff Hansen team can help arrange for the prompt liquidation of one or more Treasury securities in the City’s portfolio.

The market value of the City’s portfolio – as opposed to its face value – typically fluctuates over time as interest rates change. According to the most recent monthly custody account statement, the estimated market value of the Treasury securities in the City’s portfolio on December 31, 2025 was **\$9,222,061.54** excluding any funds held in the City’s designated cash sweep account.



REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: Public Hearing

SUBJECT: Amending the Master Fee Schedule to Add Recreation Class and Program Fees

PREPARED BY: Stacy Wisener, Director of Recreation and Community Engagement

ATTACHMENTS: Resolution, Update 2025-2026 Master Fee Schedule

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

That Council adopt, by motion, a Resolution updating the 2025–2026 Master User Fee Schedule.

BACKGROUND:

The City of Chowchilla currently offers and partners on recreation classes and programs for residents of all ages. The existing Master Fee Schedule does not include a general Recreation Class or Program fee category, which limits the City's ability to consistently price programs, recover costs, and expand offerings.

Comparable cities, including the City of Madera, utilize a general Recreation Class and Program fee category with an approved fee range that allows staff to set appropriate program fees based on class duration, materials, instructor costs, and demand. Madera's adopted structure provides flexibility while maintaining City Council oversight through an approved fee range.

Staff is recommending the adoption of a similar Recreation Class and Program fee category for the City of Chowchilla. This approach allows individual classes or programs to be priced appropriately without requiring Council action for each offering, while still ensuring transparency and fiscal responsibility.

A duly noticed public hearing was conducted, and public testimony was received prior to Council consideration of this item.

REASON FOR RECOMMENDATION:

The proposed amendment establishes a Recreation Class and Program fee category in the Master Fee Schedule, providing a consistent, transparent framework for setting program fees. Adopting a general fee range is consistent with fee structures used by comparable cities and supports the City's ability to expand and sustain recreation programming in a fiscally responsible manner.

FISCAL IMPACT:

Adoption of the proposed fee ranges is expected to be revenue-neutral to positive. Fees will be set on a cost-recovery basis to offset program-related expenses, including instructor fees, supplies, and facility use. No General Fund impact is anticipated.

ALTERNATIVES:

Do not adopt the resolution and continue operating without a Recreation Class and Program fee category.

COUNCIL RESOLUTION # XX-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA AMENDING THE MASTER FEE SCHEDULE TO ADD RECREATION CLASS AND PROGRAM FEES

WHEREAS the City of Chowchilla provides recreation classes and programs for the benefit of the community; and

WHEREAS the current Master Fee Schedule does not include a general Recreation Class and Program fee category; and

WHEREAS establishing fee ranges allows the City to set appropriate program fees based on program type, duration, and cost while maintaining City Council oversight; and

WHEREAS the City Council desires to amend the Master Fee Schedule to include Recreation Class and Program fees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chowchilla that:

1. The Master Fee Schedule is hereby amended to include the following Recreation Class and Program fees:
 - **Recreation Class/Program Daily or Drop-In:** \$2.00 to \$25.00
 - **Recreation Class/Program Monthly:** \$25.00 to \$250.00
2. The Director of Recreation and Community Engagement is authorized to establish specific fees within the approved ranges based on program costs, duration, and operational needs.
3. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla, this 27th day of January 2026, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Kelly Smith

ATTEST:

Joann McClendon, CMC
City Clerk

CITY OF CHOWCHILLA CALIFORNIA



CHANGES TO THE MASTER FEE SCHEDULE FOR 2025-2026

Parks and Recreation:

1. Page 30 – Recreation Class/Program Fees

<p>Recreation Class/Program Monthly Fees</p> <p>Plus, any outside costs</p> <p>Household Discount applies to both Daily and Monthly Programs: The second child in the same household registered at the same time as the first child is eligible for a 10 percent reduction in the activity fee, excluding any administrative fees. The third and subsequent children registered at the same time as the first and second child are eligible for a 20 percent reduction in the activity fee, excluding any administrative fees.</p>	<ul style="list-style-type: none"> • Recreation Class/Program Monthly • Late Registration Fee 	<p>\$25.00 to \$250.00</p> <p>\$10.00</p>
<p>Recreation Class/Program Daily or Drop-In Fees</p> <p>Plus, any outside costs</p>	<ul style="list-style-type: none"> • Recreation Class/Program Daily • Late Registration Fee 	<p>\$2.00 to \$25.00</p> <p>\$10.00</p>



REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: Deferred Business

SUBJECT: Request for Council Direction Regarding Preliminary Design and Cost Estimates for Potential Dog Park on 1st and Colusa

PREPARED BY: Christina Soares, Administrative Analyst

ATTACHMENTS: Preliminary Designs, Preliminary Cost Estimates

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

Staff recommends that the City Council review the conceptual designs and cost estimates for a potential dog park at 1st & Colusa and provide direction on any additions/deletions Council would like to see.

BACKGROUND:

As part of the City's commitment to expanding recreational amenities within the community, staff have evaluated several potential locations for a future community dog park. These locations included: Kites Way, Airport Drive, 1st & Colusa, Fig Tree Road, and Mariposa & 12th. Council directed staff to move forward with obtaining additional information with the 1st and Colusa site for proposed dog park and bring back the information to council for consideration.

REASON FOR RECOMMENDATION:

Staff has received preliminary designs and updated cost estimates from QK for the potential dog park at 1st & Colusa. The proposed concept would include an approximately 30,000 square foot facility divided into two zones, a larger area for large dogs and smaller section for small dogs. The ideal size was based on research of similar facilities in neighboring cities and industry standards. The assessment included both rough cost estimates and physical conditions each site, factoring in fencing, grading, access, lighting, sidewalk or roadway requirements, parking, and CEQA/environmental considerations.

At this time, staff is seeking direction from Council to consider the preliminary designs and updated cost estimates. Additional amenities that Council and public would like included, such as benches, obstacles, trees, etc. can be incorporated into a more robust estimate and design.

FISCAL IMPACT:

The following table reflects rough cost estimates for a minimally constructed dog park based on current site conditions:

Start Up Costs	
Mediator	\$5,000.00
Mobilization	\$20,000.00

Dog Park Development	
6'H Chainlink	\$29,594.00
Mow Curbs	\$4,816.00
Curb, Gutter and sidewalk	\$31,200.00
Dog Park Equipment – Advanced Course	\$16,250.00
Site Furniture – (4) benches, (2) trash, (1) water fountains, (2) dog waste stations	\$22,900.00
Dog Park Signage	\$900.00
Landscape Improvements	\$50,025.00
Irrigation Improvements	\$52,600.00
Irrigation Booster Pump	\$25,000.00
Subtotal	\$258,285.00
Contingency @ 15%	\$38,742.75
TOTAL COST OF IMPROVEMENTS	\$297,027.75

Within the City's Fiscal Year 2025-2026 Budget, \$10,000 has been allocated for development of a future dog park.

ALTERNATIVES:

1. Not to select 1st and Colusa for dog park site.
2. Reject preliminary design and cost estimate.

ACTIONS FOLLOWING APPROVAL:

1. Staff will implement Council's direction.
2. Continue developing design and cost estimate.
3. Finance Department to potentially amend budget.



REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: New Business

SUBJECT: City Council Reorganization – Election of Mayor Pro Tem

PREPARED BY: Joann McClendon, City Clerk

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

Staff recommends that the election of the Mayor Pro Tem be held.

HISTORY / BACKGROUND:

Since moving to a 4-district and mayor at large elections, the City will no longer elect the Mayor from amongst the council members. However, the Council Members must still select who will be the Mayor Pro Tem. While Chowchilla's Municipal Code is silent on the election of the Mayor Pro Tem, the City's practice is that every year there is an election of Mayor Pro Tem among the Council Members.

The Mayor Pro Tem shall be elected by the Council and serve at the pleasure of the Council. The Mayor Pro Tem shall perform the duties of the Mayor whenever the Mayor is absent or is unable to perform such duties.

Reorganization Procedure:

The City Clerk holds the election for the Mayor Pro Tem. This process includes the following:

- 1) The City Clerk declares that the nominations are open for the office of Mayor Pro Tem.
- 2) The City Clerk accepts nomination(s) from the Council Members. You may nominate more than one person for a position and you may nominate yourself for a position.
- 3) When there are no further nomination(s), the City Clerk will close the nominations and take a roll call vote.
- 4) If there is more than one nomination, a vote will be taken in last name alphabetical order of the nominations.

You may vote for more than one person for the position.

If a tie occurs there will be a runoff vote. If more than one person is nominated, and during the roll call vote the first nomination receives the majority vote the election is complete. Following the vote(s), the City Clerk declares the Mayor Pro Tem elected.

FINANCIAL IMPACT

None.



REPORT TO THE CITY COUNCIL

Meeting of: January 27, 2026

AGENDA SECTION: New Business

SUBJECT: Discussion and Direction on SR 233 Roundabout Project

PREPARED BY: Rod Pruett, City Administrator

ATTACHMENTS: None

REVIEWED BY
ADMINISTRATOR ☒

REVIEWED BY
ATTORNEY ☒

REVIEWED BY
FINANCE ☒

RECOMMENDATION:

That the City Council provide direction on the scope of work related to the SR 233 Roundabout Project.

BACKGROUND:

The SR 233 Roundabout project has been going on for quite some time. Madera County Transportation Authority (MCTA) is in a contract with Caltrans to complete the environmental and design of the project. As Caltrans got further in the design process, the cost estimates have been updated. Those cost estimates have increased significantly since the beginning of the project. There are multiple reasons for the cost increases. Those include construction costs increases as well as some things that were missed in the preliminary design which was used for the original cost estimate.

Staff and MCTA have applied two times for a State LPP grant which would fund a large part of the project. We were unfortunately unsuccessful both times. In a meeting with the grantor, they advised to apply this upcoming cycle for a third time because the design will be much closer to being complete which will result in higher scoring. We will be applying for the LPP grant in November of this year and won't know the results of the application until 2027.

Staff is also currently working with our grant writers Townsend on a BUILD grant which is a Federal grant. This would be in addition to the LPP grant funds and would also strengthen that application if we are awarded the grant. The project also uses our local Measure T funds. At an MCTA Board Meeting on 1/21/26, the Board approved allocating an additional roughly \$8M in Measure T funds towards the project. The City has allocated almost \$2M of Developer Impact Fees (DIF) to the project as well.

Staff has worked with Caltrans and MCTA to try and reduce costs and have evaluated reducing the scope of the project due to the significant cost increases. The full scope of the project will have 2 roundabouts located at the on/off ramps of both Northbound and Southbound SR 99 & SR 233 on both sides of the bridge as well as a second bridge adjacent to the current one. Some reduced scope options discussed were reduced aesthetic improvements, removing the second bridge and making improvements to the current bridge. There is a roughly \$14M shortfall for the full scope project and that is with the LPP grant and all the Measure T funds. The BUILD grant will cover most, if not all of that if we are awarded it.

Our current bridge is past its original useful life but it passes inspection by Caltrans. There is no way to determine how much longer it will pass but it has received a 20-year life if we add the new bridge for this project. If we don't do the second bridge, there is the possibility that it doesn't pass the inspections in the future and in that case, it would become a Caltrans project to replace it. Since the current bridge does pass inspections, it does not get programmed into Caltrans projects and therefore they do not have significant funds to allocate towards the project. Caltrans is allocating \$300,000 towards the project at this time.

REASON FOR RECOMMENDATION:

We are kind of at a crossroads in what we want to direct Caltrans to do with the design. If it is decided not to do the 2nd bridge right now, Caltrans will have to go backwards a little bit on the design but if not, they can continue forward on the full scope project design. We need to have design close to being complete to help with our grant applications. There is also about \$5M in aesthetics such as landscaping and art work that could be removed from the project.

All of the options will be presented and their associated costs. MCTA should be present at the meeting as well to provide more input on the fiscal side.

FISCAL IMPACT:

There are multiple impacts depending on the scope of work chosen but nothing that would be an impact to the City's General Fund unless Council gives direction to use some of our reserves for the project.

ALTERNATIVES:

Direction is being requested. If Council would like more time before providing direction, they could table this item and staff will bring it back at a later meeting.

ACTIONS FOLLOWING APPROVAL:

Caltrans will complete the design based off the scope of work chosen.