



## MINUTES

### City Council Meeting

Council Chambers, Chowchilla City Hall  
130 S. Second Street, Chowchilla, CA 93610

**Tuesday, April 27, 2021**

Closed Session: 6:00 p.m. - Open Session: 7:00 p.m.

#### CALL TO ORDER/ROLL CALL:

Mayor: Diana Palmer

Mayor Pro Tem: Ray Barragan

Council: Waseem Ahmed, John Chavez (ABSENT), Kelly Smith

**City staff and contract employees present:** City Administrator Rod Prueett, City Attorney Mary Lerner, Police Chief David A. Riviere, Jr., Fire Chief Fred Gaumnitz, Community & Economic Development Director Mark Hamilton; Public Works Director Jason Rogers, IT System Administrators Kurt Wlodarczyk and Carlos Berrocal, City Clerk Joann McClendon

#### CONSIDERATION OF APPROVAL OF AGENDA

Additions and/or Deletions:

**Motion by Mayor Pro Tem Barragan, Seconded by Council Member Ahmed to Approve the Agenda as Presented. Motion passed with Council Member Chavez absent.**

#### PUBLIC ADDRESS – CLOSED SESSION

None.

#### CLOSED SESSION – 6:00 PM

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9  
Potential cases: 1
- 2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Initiation of Litigation 54956.9** – Pursuant to Government Code Section 54956.9 Paragraph (4) Subdivision (d) (deciding whether to initiate litigation)  
Number of Cases: 1

#### OPEN SESSION – 7:00 PM

#### PLEDGE OF ALLEGIANCE

INVOCATION: Michelle Linhares

CLOSED SESSION REPORT: Nothing to report.

#### PRESENTATIONS/WORKSHOP - Section 1

Valley Disposal plans on providing a presentation to Council next month regarding the requirements of SB 1383 and potential impacts to the City, such as a new ordinance and trash disposal and hauling requirements. There currently are RFPs out for On-call facilities maintenance services, Janitorial Services and the Fire Station Expansion so if anyone is interested in bidding on them, the documents can be found on the City's website. He also gave a quick update on a couple of projects at the police department. There is a stucco repair and paint job that started last week to fix up the outside and make it look nicer. The fence project is back on track as we have an architect again and architectural design is scheduled to start next week.

Community & Economic Development Director Hamilton has received the grant award letter for the CV-1 funding, waiting on the standard agreement. Had a Planning Commission last Wednesday in which an item will be presented to the Council from the Planning Commission regarding a revocation of a permit. He had no update for Lady G BBQ.

Fire Chief Gaumnitz completed a walk through for potential bidders for the Fire Station Expansion, and in the middle of weed abatement.

Recreation Manager Wisener reported on the upcoming Farmers Market, Music and Movies in the Park.

### **CONSENT CALENDAR – Section 3**

- 3.1 Approval of the April 13, 2021 City Council Meeting Minutes (McClendon)**
- 3.2 Consideration and Approval of the March Financials (Pruett)**
- 3.3 Quarterly Fee Waiver Report (Pruett)**
- 3.4 Consideration and Adoption of a City Council Resolution (34-21) Initiating Proceedings for the Annual Levy of Assessments for Landscape Maintenance and Lighting District No. 90-1 of the City of Chowchilla (Jones)**

**Motion by Mayor Pro Tem Barragan, Seconded by Council Member Smith to Approve the Consent Calendar as Presented. Motion passed with Council Member Chavez absent.**

### **PUBLIC HEARINGS – Section 4**

### **DEFERRED BUSINESS – Section 5**

### **NEW BUSINESS – Section 6**

- 6.1 Consideration and Adoption of a Council Resolution (35-21) Authorizing Examination of Sales or Transactions and Use Tax Records (Pruett)**

**Motion by Council Member Smith, Seconded by Mayor Palmer to Approve Council Resolution #35-21, Authorizing Examination of Sales or Transactions and Use Tax Records. Motion passed with Council Member Chavez absent.**

- 6.2 Consideration and Adoption of a City Council Resolution (36-21) Accepting the General Plan Annual Progress Report and the Annual Housing Element Progress Report for the 2020 Year (Hamilton)**

**1.1 Certificates of Recognition:**

- Valley Harvest Church 100 Year Anniversary
- Craig Judd Kustom Paint

**1.2 Proclamations:**

- National Peace Officers Week, May 9-15
- 52<sup>nd</sup> Annual Professional Municipal Clerks Week May 2-8

**PUBLIC ADDRESS**

None.

**COUNCIL AND STAFF VERBAL REPORTS – Section 2****2.1 COUNCIL VERBAL REPORTS**

Legislative, Collaborative Agency, Ad Hoc

Council Member Ahmed attended Madera County Economic Development Commission meeting, reporting that there is a PG&E grant is available for restaurant owners, giving priority to women and minority applicants. He also attended a Madera County Transportation Commission meeting and the Sugar Ray BBQ ribbon cutting ceremony in which he thanked the Chamber of Commerce and others for their assistance. He thanked the police officers who located and detained the person involved with the hit and run accident so quickly.

Mayor Palmer toured the Old Library with staff, met with staff to see about working with volunteers to do some cleanup and beautify the city, attended a Madera County Transportation Commission and the City Selection Committee meetings. Thanked all who helped with this year's curbside cleanup.

**2.2 STAFF VERBAL REPORTS**

City Administrator Pruettt attended the LOCC virtual meeting regarding the American Rescue Plan money; met with California Department of Finance regarding the ROPS report submitted; met with Rancho Calera over their project/moving forward; attended the ribbon cutting for Sugar Ray BBQ; met with the Mayor and Council Member Smith, jointly went to see the Old Library to view its current condition; met with NBS to discuss fiscal analysis regarding refunding the Community Facilities District and scheduled a meeting to discuss/plan impact fee study; attended the weekly High Speed Rail meeting; toured the Police Department building to see its issues first hand, plus they will soon also have the ability to take payments; finally, reported that the Finance Department working on 2021/22 budget, working towards a budget workshop in either the first or second meeting in May.

City Clerk McClendon notified the Council of the interviews set up over the next 2 weeks for all of the Public Works vacancies.

Police Chief Riviere thanked Council Member Ahmed for recognizing the Police Department. On May 3, Madera County are CHP will be conducting traffic enforcement all over county roads. The Annual Peace Officer Ceremony on May 11, at noon, at old courthouse building.

Public Works Director Rogers has been busy lately with completing Public Works Draft Budget and the City's draft Capital Improvement Program for Finance to review. He attended a meeting with Mid Valley Disposal and CalRecycle to discuss SB 1383, which is a new state mandate that requires us to institute organics/food waste recycling for all customers by January 2022. Mid

**Motion by Mayor Pro Tem Barragan, Seconded by Mayor Palmer to Approve Council Resolution #36-21, Accepting the General Plan Annual Progress Report and the Annual Housing Element Progress Report for the 2020 Year. Motion passed with Council Member Chavez absent.**

**6.3 Informational Item – Excel Project Management Program (PMP) Update (Pruett)**

**It was the consensus of the City Council to remove the item “Sister City” from the list, with Council Member Chavez absent.**

**6.4 General (Verbal) Update Regarding the State of Emergency and COVID-19; Direction and/or Action (Pruett)**

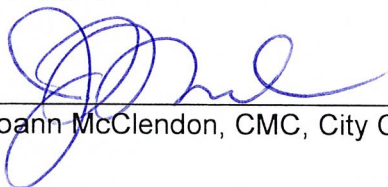
**ANNOUNCEMENTS – Section 7**

- MAY 3 SPECIAL PLANNING COMMISSION MEETING, COUNCIL CHAMBER, 7PM
- MAY 11 CHOWCHILLA CITY COUNCIL MEETING, COUNCIL CHAMBER, 7PM
- MAY 19 PLANNING COMMISSION MEETING, COUNCIL CHAMBER, 7PM

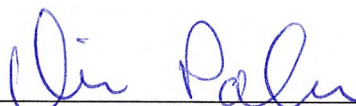
**ADJOURNMENT**

The April 27, 2021 Regular City Council Meeting adjourned at 8:07 p.m.

ATTEST:

  
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Joann McClendon, CMC, City Clerk

APPROVED:

  
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Mayor Diana Palmer