
EMPLOYMENT OPPORTUNITY

Fire Battalion Chief \$35.17-\$42.75

(2% Cost of Living Increase effective July 1, 2019)

One Full-Time Position Available

APPLICATION DEADLINE: May 24, 2019

Applications are available at the Chowchilla City Hall or from the City website at www.CityofChowchilla.org

THE POSITION

The City of Chowchilla is seeking a Fire Battalion Chief, under general direction from the Fire Chief, who performs responsible management, technical, and administrative work in commanding and coordinating emergency incidents including fire suppression, emergency medical services, hazardous materials services, technical rescue services, citywide emergency management issues, fire prevention, public education, public relations, staff training, maintenance of apparatus and equipment, and buildings and grounds; provides highly technical staff assistance to Administrative staff personnel; and performs related work as required.

This assignment also involves responsibility for the management of all Operations personnel after regular business hours, and on weekends and holidays. Work in this salaried management classification is distinguished by the greater complexity of the assignments received and by the greater independence with which an incumbent is expected to operate.

Prerequisites

Any combination equivalent to experience and education that could likely provide the required knowledge, skill and ability is qualifying. A typical way to obtain knowledge, skill and ability would be:

- Equivalent to a high school diploma and an Associate's degree; Bachelor's degree desirable.
- Three to five years of increasingly responsible fire-fighting experience, at least two of which are at a Company Officer or higher.
- Three to five years of administrative or management experience that include supervision of multiple staff.
- A valid California driver's license with DMV Firefighter Endorsement.

Additional education, experience, certifications and special requirements can be found within the job description.

Qualifications/Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Assumes command of major incidents and directs the activities of responding companies. Oversees, directs, and supervises the activities of fire station operations on assigned shift or as needed.
- Makes technical decisions as to the best methods of extinguishing fires after observing the fire and receiving oral reports from company officers.
- Conducts post incident critiques.
- Manages fire prevention activities and fire pre-plan program as it relates to the Fire Code.
- Assists in the development and implementation of goals, objectives, policies, and priorities.
- Makes regular periodic inspections of staff and the general condition of the equipment, apparatus, and fire stations.
- Manages apparatus and station maintenance and inventories.
- Justifies the need for new equipment.
- Plans, develops, directs, organizes and participates in the Department-wide training program.
- Trains and instructs employees in modern firefighting principles, practices and procedures and maintains records accordingly.
- Evaluates the performance of volunteer personnel.
- Recommends or implements disciplinary actions.
- Assists in the preparation and administration of the Department budget, including developing cost estimates for budget items. Implements mid-year adjustments.
- Skill to operate all fire emergency vehicles and all related equipment in a safe and proficient manner.
- Effectively manage emergency fire-ground operations including strategic and tactical use of resources in a safe manner.
- Manage and perform emergency rescue operations.
- Render first aid and perform emergency medical procedures.
- Plan, organize, direct, coordinate, and control operations of a fire shift or as needed.
- Evaluate equipment, methods, and procedures, and prepare written reports.
- Instruct others regarding work methods and techniques; maintain records.
- Enter data or information into a terminal, PC, or other keyboard type device.
- Maintain cooperative working relationships; supervise and direct the work of subordinate personnel.
- Communicate effectively, both orally and in writing.
- Apply the above knowledge to varied fire control and fire administrative problems.
- Prepare and present concise, logical oral and written reports.

Additional skills, knowledge and qualifications can be found within the job description.

BENEFITS

Holidays:	The City recognizes 11 days each calendar year plus 2 floating holidays.
Vacation:	Employees earn 3.70 hours of vacation per pay period for the first three years and increases to the maximum of 9.23 hours per pay period.
Sick Leave:	3.70 hours earned per pay period with no maximum accrual cap.
Retirement:	Depending on your CalPERS history, 2% @ 55 Plan for “classic” members with an employee share. New members are 2% @ 57, with an employee share. The City does not participate in Social Security.
Health Insurance:	Employee pays a portion for employee and dependent coverage of medical, dental, health and life insurance.
Medicare:	City pays 1.45% of salary; employee pays 1.45% of salary.
SDI:	1% of salary paid by employee.
Deferred Compensation:	CalPERS 457 Deferred Compensation program is available for employee participation.
Additional:	Longevity pay based on years of service; City pays all state mandated training and licenses.

SELECTION PROCEDURE

Candidates must submit application materials that include a complete and signed employment application and copies of the required certificates listed under the PREREQUISITES in the Job Description. A Personal History Statement (PHS) must be submitted with the Employment Application. A PHS form can be found on the POST website <https://post.ca.gov/forms>. The materials can be mailed (postmarks not accepted) or hand-delivered to Chowchilla City Hall, 130 S. Second St., Chowchilla, CA 93610, or emailed to JMcClendon@CityOfChowchilla.org.

Candidates considered to be best qualified based on the information provided will move forward in the recruitment process. The applicant who is ultimately chosen for the position will have to pass a background check, drug test and physical exam.

An employment application can be downloaded from the City of Chowchilla web site at www.CityofChowchilla.org, or a printed copy can be picked up at Chowchilla City Hall, 130 S Second St., Chowchilla, CA 93610, or by calling (559) 665-8615 Extension 102.

The City of Chowchilla is an equal opportunity employer. We do not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, political affiliation, age, marital status, medical condition, or disability. The City of Chowchilla makes reasonable accommodations for the disabled. If you believe you require special accommodations in the testing process, you must inform the City of Chowchilla in writing prior to the testing. Applicants that request such accommodations must document their request with an explanation of the type and extent of accommodations required.

The provisions in this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked at any time.