

# CITY OF CHOWCHILLA

## CALIFORNIA



### OCCUPATION PERMIT APPLICATION

(Chapter 18.78 of the City of Chowchilla Municipal Code)

**Please fill form out completely and submit with your  
Business License Application for approval**

Business Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (including zip code): \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

#### IF YOU ARE RENTING RESIDENCE:

Property owner's name (or owner's agent): \_\_\_\_\_

Property owner's mailing address (including zip code): \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

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**Action:**                      Approved ☐                      Denied ☐

Conditional Approval, as stated below:

\_\_\_\_\_

\_\_\_\_\_

Action by: \_\_\_\_\_ Date: \_\_\_\_\_

Community Development and Economic Director

Fee \$50.00 Nonrefundable \_\_\_\_\_ Receipt No. \_\_\_\_\_ Business License No. \_\_\_\_\_

~~~~~ PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS ~~~~~

1) Describe in detail, the work that will be performed at the residence.

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2) **Where will the work occur?**

Inside your home?

Yes ☐ No ☐

In a garage or other accessory building?

Yes ☐ No ☐

3) Will clients come to your home?

Yes ☐ No ☐

4) Will work be conducted only at client's location?

Yes ☐ No ☐

5) Will client contact be primarily by phone / fax / e-mail, etc.?

Yes ☐ No ☐

6) Will trucks, trailers, or other equipment be used in your business?

Yes ☐ No ☐

a) What is the vehicle type?

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7) Will there be Commercial deliveries / pick-ups to your home?

Yes ☐ No ☐

8) Will there be noticeable movement of products, materials, in and out of the residence?  
If yes describe:

Yes ☐ No ☐

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9) Will this Home Occupation involve/require the storage or use of hazardous materials?  
If yes describe:

Yes ☐ No ☐

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12) Does the business involve the assembly or manufacture of a product at the residence?  
If yes describe product(s):

Yes ☐ No ☐

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13) Does the business involve the preparation, storage or distribution of a food product at the residence? Yes ☐ No ☐  
Describe/name the product(s)\_\_\_\_\_

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14) Will any equipment or process be used at the premises that creates noise, vibration, glare, fumes, odors or electrical interferences that would be discernible from adjacent properties on the street? Yes ☐ No ☐

Describe: \_\_\_\_\_

15) Please initial each of the following items to acknowledge your understanding and agreement:

a. \_\_\_\_ No signs are allowed on the residence.

b. \_\_\_\_ No persons other than members of the immediate family residing in the home shall be engaged in the home occupation.

c. \_\_\_\_ If this business requires employees (other than family members residing in the home), no personal employee contact will occur at your residence.

**This application is true and correct to the best of my knowledge. I have read and agree to abide by the regulations contained in Chapter 18.78 of the City of Chowchilla Municipal Code, as listed on the back of this application. If this PERMIT is granted, I will also conform to any other conditions the City of Chowchilla may impose. I acknowledge that failure to abide by the requirements is a violation of the Municipal Code and this approval can and will be revoked.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Standards for Approval**  
**18.78.050 Home Occupation Operating Standards**

An occupation conducted in a dwelling unit is allowed in the R-L, R-M-5, R-M-6, R-MH, R-H, MX-D, and MX zones. A home occupation shall comply with all of the following operating standards:

1. A home occupation shall not alter the appearance of the dwelling unit as seen from any public right-of-way.
2. There shall be no displays on the premises.
3. There shall be no signs other than those allowed by Chapter 18.56.
4. There shall be no advertising in any publication, on the internet, or otherwise, that identifies the home occupation by street address.
5. The home occupation shall be confined to one room located within the dwelling. A portion of a garage or carport may be used for home occupation purposes if it does not prevent the garage or carport from being used for parking of vehicles. Horticulture activities may be conducted outdoors within the rear of the lot only.
6. Only one vehicle no larger than a three-quarter ton truck may be used by the occupant directly or indirectly in connection with a home occupation.
7. The home occupation shall not encroach into any required parking, setback or open space areas.
8. There shall be no use of mechanical equipment not recognized as being part of a normal household or hobby use.
9. Activities conducted and equipment or material used shall not change the fire safety or occupancy classifications of the premises.
10. Utility consumption shall not exceed normal residential usage.
11. The home occupation shall not create or cause noise, dust, light, vibration, odor, gas, fumes, toxic/hazardous materials, smoke, glare or electrical interference or other hazards or nuisances to an extent that would exceed the conditions of normal residential activities.
12. Only the occupants of the dwelling may be engaged in the home occupation, except as specifically modified by other sections of this title.
13. The home occupation shall not involve the use of commercial vehicles for delivery of materials to or from the premises at a frequency of more than three deliveries per week of a package or packages weighing less than 100 pounds.
14. The home occupation shall not generate pedestrian or vehicular traffic in excess of that customarily associated with the land use district in which it is located.
15. No home occupation shall commence until a current business license is obtained, pursuant to this title.
16. No more than one (1) home occupation shall be located within a dwelling unit at one time.
17. If the home occupation is to be conducted on rental property, the property owner's written authorization for the proposed use shall be obtained prior to the submittal for a home occupation permit.
18. No space shall be rented out to others in association with a home occupation.
19. A home occupation that is a cottage food operation shall meet the requirements of Section 18.60.060.