

# City of Chowchilla Sports Reservation



**RC WISENER PARK** (*Trinity Avenue, Orange Avenue, S. 1<sup>st</sup> Street and S. 3<sup>rd</sup> Street*)

Kilday Field       Lions Field       Piedrafita Field       Field Lights\*

**EDWARD RAY PARK** (*N. 15th Street at Sonoma Avenue*)

Softball Field #1       Softball Field #2       Baseball Field  
 Soccer Complex       Field Lights\*       Edward Ray Park Building, Only for Non-Profit Meetings\*

Provided **MULTIPLE-DAY USE SCHEDULE** if applicable?\*\*

Yes

Provided **LIABILITY INSURANCE DOCUMENT(S)** if applicable?\*\*\*

Yes

**RESERVATIONS MUST BE MADE NO LESS THAN THREE (3) CITY HALL BUSINESS DAYS BEFORE EVENT DATE**

**NAME:** \_\_\_\_\_ **ORGANIZATION:** \_\_\_\_\_  
*Must be at least 18 years of age*

**ADDRESS:** \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**PREFERRED PHONE:** \_\_\_\_\_ **SECONDARY PHONE:** \_\_\_\_\_

**RENTAL DATE\*\*:** \_\_\_\_\_ **RENTAL DAY\*\*:** \_\_\_\_\_ **TIME:** \_\_\_\_\_ **TO** \_\_\_\_\_

*\*\*Attach/provide a copy of the full multiple-day use schedule for the fields*

**REQUESTED LIGHT SCHEDULE:** \_\_\_\_\_

**PURPOSE:** \_\_\_\_\_ **NO. ATTENDING:** \_\_\_\_\_

## # HRS      AMOUNT

**FIELD USE FEE** (*\$10 per hour; minimum contiguous 2-hours*) \_\_\_\_\_ \$ \_\_\_\_\_  
*Includes non-refundable \$10 Administrative Processing Fee*

**\*FIELD LIGHTS USE FEE** (*\$10 per hour; 1 hour minimum*) \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL FEE** (*Must be paid prior to use dates*) \_\_\_\_\_ \$ \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
RECEIPT #: _____	
<input type="checkbox"/> CHECK #: _____	
<input type="checkbox"/> CREDIT/DEBIT <input type="checkbox"/> CASH	
Account 100-6625-8700	

## RESERVATION POLICIES & RESPONSIBILITIES

**(A)** The possession of **ALCOHOL IS PROHIBITED** in all parks; **(B)** The use of tobacco products is **PROHIBITED WITHIN 25 FEET** of a playground; **(C)** **NO PERSONAL VEHICLES ARE ALLOWED ON PARK GROUNDS**; **(D)** The park grounds must be left in a clean condition and **ALL TRASH MUST BE REMOVED** from the site **OR PLACED INTO TRASH CONTAINERS**; **(E)** Renter is responsible for **DAMAGES OR LOSS** of park equipment or property; **(F)** **RENTER** shall report any incidents or accidents that have caused, or may cause, injury to a person or **CITY** property within 24 hours to the **CHOWCHILLA POLICE DEPARTMENT**; **(G)** Refunds for **SPORTS FIELD CANCELLATIONS ONLY** must be made no less than **THREE (3) CITY HALL BUSINESS DAYS PRIOR TO THE USE DATE**; Refunds will **NOT** be issued for inclement weather on the day of the use; **(H)** If on-site assistance is required contact the **CHOWCHILLA POLICE DEPARTMENT** at **(559) 665-8600**.

### AGREEMENT TO INDEMNIFY

**RENTER** shall indemnify and hold harmless the **CITY**, its officers, agents, officials, employees and volunteers, from and against all claims, damages, losses and expenses, including attorney fees, arising from, caused by, or in any way connected to the use of **CITY** facilities.

**\*\*\*HOLD HARMLESS/INSURANCE REQUIREMENTS** (*Required for more than 2 use days in a 30 day period unless waived*)  
**RENTER** shall carry a commercial general liability insurance policy or its equivalent with a reputable insurance company with a **MINIMUM LIMIT OF LIABILITY OF \$1 MILLION IN LIMITS PER OCCURRENCE WITH A \$2 MILLION AGGREGATE**. The liability insurance policy shall name the **CITY OF CHOWCHILLA** as an **ADDITIONAL INSURED**. The policy shall provide that coverage shall not be canceled, materially changed, or permitted to expire without a sixty (60) day prior written notice to the **CITY**. The **RENTER** shall provide to the **CITY** evidence to the **CITY's** satisfaction of compliance with this paragraph. **RENTER** shall not use the **FACILITIES** for any purpose prior to providing **CITY** with evidence of insurance. Failure to acquire and maintain the insurance required on the part of the **RENTER** shall constitute a breach of this reservation and shall result in immediate unilateral termination of this reservation by the **CITY**.

*Waived by City Representative*

**RENTER SIGNATURE & TITLE:**

*Must be sign by the Head of the Organization who is in charge, and Must be at least 18 years of age.*

DATE: \_\_\_\_\_

**CITY REPRESENTATIVE:** \_\_\_\_\_

DATE: \_\_\_\_\_

**STAFF COMMENTS:** \_\_\_\_\_

**City of Chowchilla**  
**SPORTS FIELD RESERVATION CONTINUED**

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If ALL of the below rules are not adhered to, you will be asked to leave the premises, and you may be subject to permanent suspension from renting the fields in the future.

- (A) The possession of **ALCOHOL IS PROHIBITED** in all parks;
- (B) The use of tobacco products or vaping is **PROHIBITED** in all parks;
- (C) **NO PERSONAL VEHICLES ARE ALLOWED ON PARK GROUNDS OR CITY PROPERTY;**
- (D) The park grounds must be left in a clean condition and **ALL TRASH MUST BE REMOVED** from the site **OR PLACED INTO TRASH CONTAINERS;**
- (E) Renter is responsible for **DAMAGES OR LOSS** of park equipment or property;
- (F) **RENTER** shall report any incidents or accidents that have caused, or may cause, injury to a person or **CITY** property within 24 hours to the **CHOWCHILLA POLICE DEPARTMENT**;
- (G) Refunds for **SPORTS FIELD CANCELLATIONS ONLY** must be made no less than **THREE (3) CITY HALL BUSINESS DAYS PRIOR TO THE USE DATE**; Refunds will **NOT** be issued for inclement weather on the day of the use;
- (H) If on-site assistance is required contact the **CHOWCHILLA POLICE DEPARTMENT** at **(559) 665-8600**.
- (I) Reservations must be made no less than **THREE (3) CITY HALL BUSINESS DAYS PRIOR TO THE USE DATE**.
- (J) Private Athletic Field Rentals will not be permitted to rent a field longer than one month at a time.
- (K) All Rentals (Field and Lights) will need to be paid prior to reservation.
- (L) Renter understands they **MUST ADHERE TO THE DATES AND TIMES** listed on this reservations, **NO** date and time substitutes are allowed. You may not use the lights longer than the time you have reserved, and if you chose to not use the lights that are reserved, no refunds will be given.
- (M) Any last minute changes to the light usage other than what is reserved, are not suaranteed, and may result in extra fees.
- (N) Renter understands NO tournaments allowed on the rented fields, unless all requirements are met, and it is **AUTHORIZED PRIOR TO THE EVENT BY THE CITY OF CHOWCHILLA**. Most insurance's covering Travel Teams do not sanction "Friendlies or Scrimmages." Renter must verify insurance coverage before hosting a "friendly, or a scrimmage" through their insurance carrier.
- (O) Only the organization/team in which the reservation is named under is allowed to use the fields. Reservations are not transferable to other organizations/teams.
- (P) If your reservation is subject to the precedence of another city council approved league agreement, you must adhere to the restriction. League Agreements take precedence over private rentals and they have first rights per the agreements.
- (Q) If League Agreement is in affect, the subject area is not available for private rentals.

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RENTER SIGNATURE & TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY REPRESENTATIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

STAFF COMMENTS: \_\_\_\_\_